

SELECT BOARD

Meeting Agenda

6:00 p.m. May 9, 2023

NEEDHAM TOWN HALL

Select Board Chambers & Zoom

Revised



Pursuant to Chapter 2 of the Acts of 2023, meetings of public bodies may be conducted virtually provided that adequate access is provided to the public.

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Webinar ID: 836 9133 8205

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	6:00	Public Comment Period Citizens are encouraged to inform the Office of the Town Manager in advance via email (OTM@needhamma.gov), telephone (781) 455-7500 extension 204, or in person by the end of the business day prior to the meeting of their intent to participate in the public comment period. The Chair will first recognize those who have communicated in advance their desire to speak for up to three minutes. If time allows, others wishing to speak will be recognized in an order determined by the Chair for up to three minutes. The Board’s policy on public participation in meetings can be found here .
1.	6:00	Human Rights Committee Discrimination Complaint Process • Tina Burgos, Chair, Human Rights Committee • Marlene Schultz, Member, Human Rights Committee
2.	6:20	FY2022 Audit • Marcum LLP (Independent Auditors) • David Davison, Assistant Town Manager/Director of Finance
2.	6:20	Town Manager • Select Board Goals Update & Planning
3.	6:35	Board Discussion • Office Hours Schedule – Summer 2023 • Committee Reports

4.	6:40	Executive Session Exception #6: Real Property – Foster Property, Charles River Street
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CONSENT AGENDA

1.	Accept the following donation made to the Needham Community Revitalization Trust Fund: \$250 from Eric Valentino.					
2.	Approve a One Day Special License from Paula Jacobson of the Charles River YMCA for Saturday, May 20, 2023, 6:30-11:00PM for their Annual Giving Gala. The event will be held at the Powers Hall. All documents are in order.					
3.	Grant permission for the following residents to hold block parties:					
Name		Address	Party Location	Date	Rain Date	Time
Jeremy Klein		338 Nehoiden St	Washburn Avenue	5/13/23	N/A	3pm-9pm
Jamie Brad Silverberg		55 Rybury Hillway	52 -66 Rybury Hillway	5/20/23	N/A	12pm-8pm



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/9/2023

Agenda Item	Human Rights Committee Discrimination Complaint Process
Presenter(s)	Tina Burgos, Chair, Human Rights Committee Marlene Schultz, Member, Human Rights Committee

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Members of the Human Rights Committee will present a recommendation to establish a discrimination complaint process for members of the Needham community who believe their human or civil rights have been violated and are looking for resources or support. Human Rights Committee Membership: Tina Burgos, Nathaniel Hyman, Cynthia Ganung, Jennifer Howard Schroeder, Kerry Hurwitch, Amelia Klein, Finn McKeon, Lisa Mesicek, Albert "Bud" Schram, Marlene Schultz, Emerson Ward, Lt. Belinda Carroll (police liaison), Katie King (staff liaison).	
2.	VOTE REQUIRED BY SELECT BOARD
<i>Suggested vote:</i> That the Board vote to approve the Human Rights Committee's proposed discrimination complaint process.	
3.	BACK UP INFORMATION ATTACHED
a. HRC Narrative b. NUARI Intentional Practices c. Flow Chart – Updated d. Program Goals	

Needham Human Rights Committee focuses on eliminating prejudice, intolerance, bigotry, unlawful discrimination, threats, coercion, and intimidation on the basis of an individual's race, ethnicity, color, religious views, national origin, sex, gender identity or expression, citizenship, age, ancestry, family/marital status, sexual orientation, disability, source of income, and military status.

The committee strives to reach these goals by: educating the Needham community through programs that celebrate diversity; working with Town government, the school department, town commissions and boards to promote tolerance, mutual respect, and the peaceful enjoyment of life in our community; responding to complaints by those who work, live, study and pass through our town and who believe that their human rights have been violated; initiating investigations where unlawful discrimination may have occurred; and offering resolutions to conflicts.

Protected classes are: race, color, religious views, national origin, sex, gender identity and expression, citizenship, age, ancestry, family/marital status, sexual orientation, disability, source of income, and military status.

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***NUARI Vision Statement, Guiding Principles, and Intentional Practices
Created & Approved by the NUARI Working Group, March 22, 2021
Adopted by the Needham Select Board, March 23, 2021***

SUPPORTING THE FOLLOWING INTENTIONAL PRACTICES WILL
HELP NEEDHAM REALIZE THE VISION FOR RACIAL EQUITY...

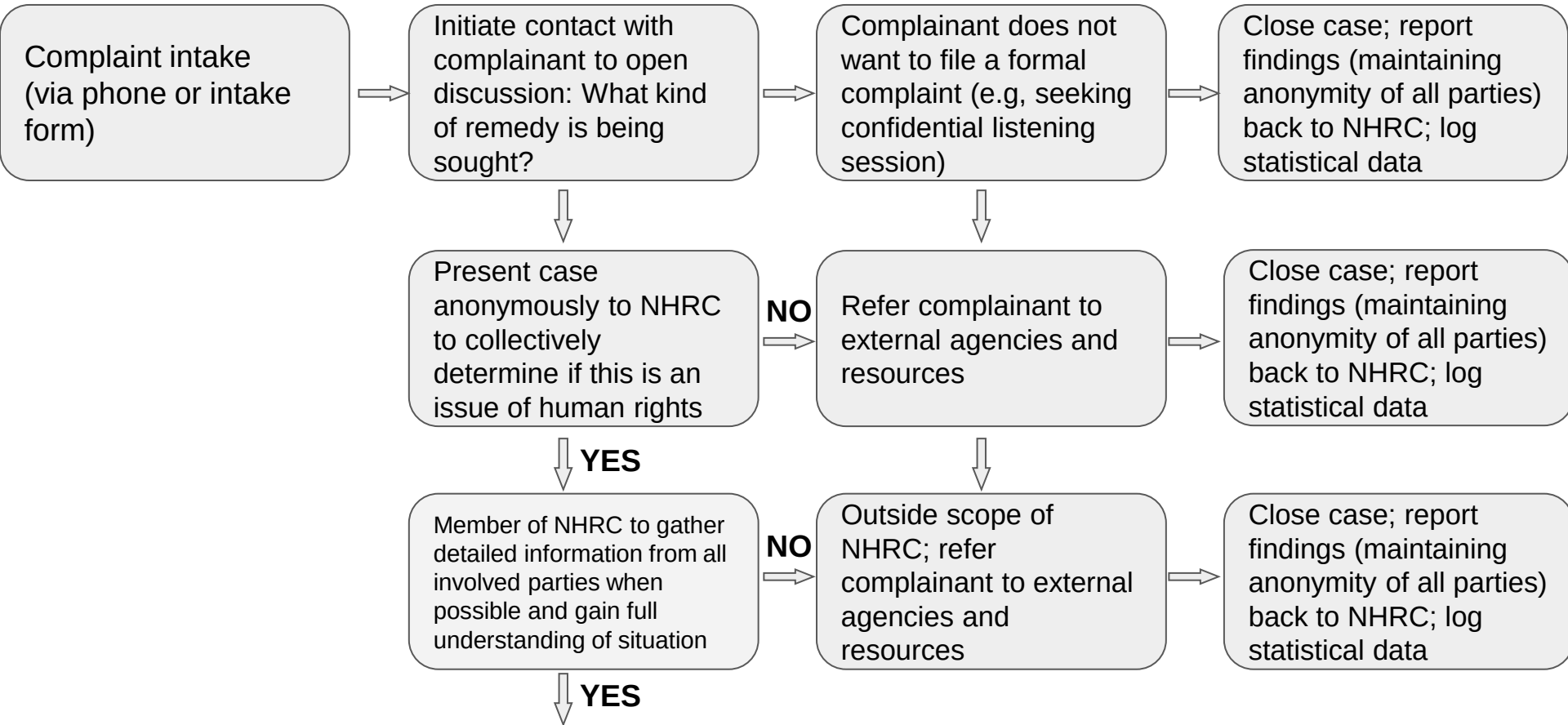
- Seek to increase interactions and create/cultivate friendships across and among the various groups
- Commit to self-education to have a better understanding of and be more informed about race, racism, racial equity, race amity, and race relations.
- **Foster safe environments for, and listen to residents who are, directly affected by racism and racial inequities.**
- **Engage in meaningful and productive conversations on racial issues with town/community members.**
- Support those services, materials, expertise, scholarships, and organizations that advocate for racial equity.
- **Stand up, speak out, and act against racism and racial injustice.**
- Encourage vision, transformation and advocacy anchored in democratic action.
- Encourage and build public understanding of the need to eliminate racial injustice.

Needham Human Rights Committee

Discrimination Complaint Process

May 9, 2023

Process Flowchart



Member of NHRC
facilitate communication
between all parties to
hopefully develop
resolution



If necessary consult with
HRC to help develop
resolution



Complainant and/or
respondent do not agree
upon resolution



Close case; report
findings (maintaining
anonymity of all parties)
back to NHRC; log
statistical data



If necessary consult with
HRC to help develop
resolution



Complainant and/or
respondent agree upon
resolution



Close case; report findings
(maintaining anonymity of
all parties) back to NHRC;
log statistical data

Needham Human Rights Committee's Discrimination Complaint Process

Goal: To provide a place to lodge complaints by persons in the Town who believe that their human or civil rights, as defined in local, state, or federal laws, have been violated in the Town.

Guiding Principles (from Arlington HRC)

- Be responsive
- Show empathy
- Respect what complainants want (for outcomes and degree of privacy)
- Connect to resources and professional help (public safety, health and wellness, legal, etc.)
- Track incidents and outcomes

Under this discrimination complaint process the HRC will:

- Be a place for people to be heard
- Facilitate discussions between an aggrieved person and the other party
- Increase understanding between people of different perspectives
- Work with community members involved in an incident to understand the intent versus the impact of their actions
- Provide resources
- Identify opportunities for increased education (individual level or community-wide)
- Identify and monitor trends over time to better understand the community's lived experiences
- Recommend changes to the Select Board for Town policies or programs

What might a resolution look like?

- A listening ear
- A facilitated conversation between two parties
- An apology
- A referral to other resources/agencies
- A letter of recommendation on Town policies or programs to the Select Board

Which types of cases will HRC process?

HRC will hand-off (and to whom)	HRC will process with consult (and with whom)	HRC will process and can utilize other resources, as needed (ex. NRN, MCAD)
Criminal activity complaint (Needham Police Department)	Complaint about a Town policy or system (Town Management)	Business-related complaint
Complaint about a specific Town Employee (Town Management)	Complaint about a School policy or system (Superintendent's office)	Neighbor to neighbor complaint
Complaint about a specific School Employee (Superintendent's office)		Housing complaint

When will HRC refer someone elsewhere?

- When criminal activity may be involved.
- When there is a concern about someone's safety.
- When someone is seeking legal recourse or advice.
- When there is a complaint about a specific Town or School employee.

HRC will NOT:

- Provide legal advice
- Sanction any individual or organization

Resources for Referrals

Legal

- Massachusetts Commission Against Discrimination
- MassAGO
- Mediation services?

Safety

- NPD

Health

- Needham Public Health
- -

Housing

Needham Housing Authority

Employment

- Equal Employment Opportunity Commission



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/9/2023

Agenda Item	Select Board Goals Update & Planning
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Town Manager will discuss progress toward the Board's FY2023-FY2024 goals and discuss planning for FY2024-FY2025.	
2.	VOTE REQUIRED BY SELECT BOARD
N/A – Discussion Only	
3.	BACK UP INFORMATION ATTACHED
a. Select Board FY2023-FY2024 Goals Status Update May 9, 2023	

Select Board Goal Statement
Adopted September 27, 2022
Revised January 24, 2023
Status Update May 5, 2023

PURPOSE

The purpose of the Select Board Goals is to effect positive change, set policy direction for Town government, and guide the development of the budget.

GOAL #1: Livable Needham plans for and invests in safe, well-maintained, and attractive buildings and infrastructure that accommodate a diverse set of community needs. Needham:

- Promotes and sustains a secure, clean, and attractive place to live, work and play.
- Provides a variety of housing types with a full range of affordability.
- Provides high-performing, reliable and affordable public infrastructure, and Town services.
- Encourages and appropriately regulates sustainable development.
- Supports and enhances neighborhood livability and walkability for all members of the community.
- Coordinates with state and federal leaders to ensure access to safe, reliable, and efficient public transit.
- Coordinates major infrastructure projects and communicates with impacted members of the Needham community.
- Prioritizes the reconstruction and repair of existing sidewalks before embarking on new sidewalk construction. The construction of new sidewalks will be offset by the removal of old, under-used sidewalks.
- Explores targeted opportunities for parcel acquisition.
- Works with stakeholders to manage the impact of the COVID-19 Pandemic on the Town of Needham.
- Supports the PPBC's recommended funding levels.

FY2023-2024 Initiatives	Description
1.1	Begin the Ridge Hill/Nike Assessment Phase 2 Project, including working with the Community Farm to decide on the long-term plan for the farm at the site as well as considering potential future uses of the site. (FY2024)
1.2	Work with the Planning Board on next steps related to the MBTA Community Housing Guidelines and the update to the Town's Affordable Housing Plan. Review updated demographics and impact on anticipated transit-oriented development and schools. The Select Board approved the Town's updated Housing plan on 1/24/2023. The proposed timeline for action was submitted to DHCD by 1/31/2023 and the Town has achieved interim compliance through December 2024.

1.3	Evaluate RTS Service Delivery Model to Guide Long-term Investment and Review Operational Efficiencies in the Short-term. DPW issued a request for quotes, and all quotes came in over the estimated total. The DPW will re-evaluate the scope and resolicit quotes.
1.4	Maintain/repair the barn at Ridge Hill. DPW submitted a future form CIP request for the barn. Staff will seek an evaluation and update the form for the FY2025 CIP.
1.5	Identify funding for School Master Plan projects and participate in the planning process. The Finance Director updated the Facilities Financing Working Group on December 16, 2022 and the Select Board on December 20, 2022. The School Committee filed a Statement of Intent to the MSBA for the Pollard School and the Mitchell School.
1.6	Work with stakeholders to secure funding for an arts and culture strategic plan. The Economic Development Manager has secured funding for this plan through MAPC. A working group was created to guide the project. A final plan is anticipated by the end of CY2023.
1.7	Work with the Park & Recreation Commission, Conservation Commission, and other stakeholders to set priorities for capital spending. The Park & Recreation Commission adopted spending priorities for the FY2024 – 2028 CIP.
1.7.1	Identify opportunities for expanded active and passive recreation facilities including but not limited to an action sports park and additional boat ramps. The Select Board adopted a Committee Charge and Composition on October 25, 2022. The Active Recreation Assets Working Group transmitted its final recommendations to the Board on April 27, 2023.
1.7.2	Improve trailhead access to ensure clear and accessible access; consider creating a trails app. (FY2024) The Conservation and Park & Recreation Departments have reconstituted the Trail Steward Program and are working with Tighe & Bond to design uniform trail markers, funded through a CPA grant.
1.8	Evaluate expansion of off-leash dog areas. This item was added to 1.7.1.
1.9	Evaluate next steps for use of the Stephen Palmer Building. The Town Manager will invite Crowninshield representatives to a chairs meeting in the new year.
1.10	Upgrade Town Seal to improve graphic quality and historical accuracy. (FY2024) The Town Manager submitted a request for State funding for this project in the FY2024 budget process.
1.11	Evaluate opportunities for undergrounding of electrical wires. (FY2024)
1.12	Review and implement an alternative service delivery method for weights and measures inspections. Norfolk County has agreed to establish a regional program starting in FY2024. The Town is awaiting a draft Intermunicipal Agreement (IMA) to review.
1.13	Create a voluntary local historic district under Chapter 40C for the property of Elizabeth and Maurice Handel at 3 Rosemary Street, built by Jonathan and Jemima Kingsbury in 1779, the oldest house in 02494 and the 11th oldest in

	Needham. On January 10, 2023 the Select Board approved the charge and composition for the local historic district study committee, and members have been appointed. The Committee will begin meeting shortly.
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GOAL #2: Economically Vital – Needham has the economic opportunities and resources for residents and businesses to thrive in our community. Needham:

- Supports an environment for creativity, innovation, and entrepreneurship.
- Promotes a well-educated, skilled, and diverse work force that meets employers’ needs.
- Fosters a collaborative and resource-rich regional business climate.
- Attracts, sustains, and retains a diverse mix of businesses, entrepreneurs and jobs that support the needs of all community members.
- Supports financial security, economic opportunity, and social mobility for all.
- Evaluates ways to increase minority and women-owned business participation in construction, building maintenance projects, and other Town programs.

FY2023-2024 Initiatives	Description
2.1	Evaluate Chestnut Street Redevelopment. (FY2024)
2.2	Evaluate Expansion of Snow Removal Efforts, including sidewalk plowing strategies. (FY2024)

GOAL #3: Accessible & Connected – Needham has a multi-modal transportation system that gets people where they want to go, when they want to get there, safely, and cost-effectively. Needham:

- Offers and encourages a variety of safe, comfortable, affordable, reliable, convenient, and clean mobility options.
- Supports a balanced transportation system that reflects effective land use, manages congestion, and facilitates strong regional multimodal connections.
- Provides effective infrastructure and services that will encourage diverse populations to connect to nature and the larger community.
- Promotes transportation options to ensure we remain an age-friendly community.

FY2023-2024 Initiatives	Description
3.1	Evaluate parking needs, options, types, and zoning in the Needham Center and Needham Heights business districts, identify technology to manage parking. The Town hired Stantec to conduct this study, and a working group was created to guide the project. The final report is expected in May 2023.
3.2	Evaluate the role and composition of the TMAC, Transportation Committee, Rail Trail Advisory Committee and Complete Streets Committee. On January

	10, 2023, the Select Board approved the charge and composition for a Transportation Safety Committee, updated Rail Trail Advisory Committee, and Mobility Planning Coordinating Committee. On May 1, 2023 Town Meeting approved the final piece of the recommendation by removing the Transportation Committee from the General By-Laws.
3.3	Seek funding for noise reduction/Quiet Zone feasibility, design, and construction. The FY2024 Capital budget includes a funding proposal for design of the Quiet Zone crossings. The Select Board voted to withdraw a funding article from the 2023 Annual Town Meeting Warrant. A feasibility funding request will be submitted to the Finance Committee in June. Staff will work with stakeholders to develop a scope of services and solicit proposals over the summer/early fall.
3.4	Evaluate future use of the rail corridor between Dover and Newton.
3.4.1	Evaluate funding options for the Rail Trail extension from High Rock Street to Needham Junction. The Director of Public Works is consulting with colleagues in Medfield and Dover about future planning and funding sources.
3.4.2	Evaluate the feasibility of a shared use way between Needham Heights and the City of Newton. GPI has worked with both Newton & Needham to evaluate the project and perform outreach meetings. A final report will be issued by the end of June.
3.5	Evaluate and make a final determination of the appropriate plan for Downtown Redesign Phase 2. A chairs meeting is scheduled for May 31, 2023 to plan next steps in this project.
3.6	Prioritize funding for the Central Avenue/Centre Street Bridge. Design funding for the bridge is included in the Federal Omnibus Budget Package through Congressman Auchincloss' Office. Dover is pursuing design and the TIP process through the MPO.
3.7	Evaluate the feasibility of last mile in-Town transportation options (if earmark is not funded, explore funding sources). This study is on-going. The consultants (Via Strategies) updated the Board on April 25, 2023. The project is expected to be complete by the end of the fiscal year.

GOAL #4: Healthy and Socially Thriving – Needham residents enjoy high levels of physical and mental well-being and abundant recreational, cultural, and educational opportunities in an environment where human rights are respected, diversity is celebrated, and neighbors feel connected. Needham:

- Cultivates a wide range of recreational, cultural, educational, civic, and social opportunities for all socioeconomic and age groups.
- Supports the physical and mental well-being of its community members.
- Fosters inclusion, diversity, and equity.
- Promotes the installation of art and opportunities for community-led art projects.
- Provides diversity, equity and inclusion professional development opportunities for all staff geared towards deepening understanding and becoming culturally responsive,

anti-racist, and anti-biased members of the Needham community. **William James College 5 foundation setting leadership trainings have been held.**

- Identifies and implements strategies to hire, support and retain diverse staff at every level of the organization; measures efforts and provides quarterly updates on progress. **The Director of Human Resources presented efforts to the Select Board on November 9, 2022.**

FY2023-2024 Initiatives	Description
4.1	Work with the Needham Golf Club to extend the lease of Town land to allow Club to finance improvements. On December 21, 2022 the chairs me with representatives of the Golf Club, who recommended that the project be deferred for future discussion in the fall of 2023.
4.2	Explore the option of petitioning to rename Hemlock Gorge to “Nehoiden’s Grant.” (FY2024)
4.3	Identify ways to institutionalize community conversations around race, diversity, equity, and inclusion, to build relationships and a stronger understanding of different perspectives and lived experiences.
4.4	Make intentional efforts and identify creative ideas for community outreach to diversify the candidate pool for all appointed Boards and Committees; measure progress. Staff to work with the Vice Chair.
4.5	Explore benefits of creating a dedicated position for Diversity, Equity & Inclusion efforts.
4.6	Provide support to other Boards & Committees on how to apply NUARI principles to their work, including training opportunities and sample goals. Staff will discuss next steps with the Board during the goal setting process this summer.
4.7	Conduct focus groups with BIPOC community members to identify strategies for ensuring that all members of the community feel welcome as outlined in the NUARI vision statement and guiding principles. Staff secured a facilitator with focus groups anticipated to meet this spring.
4.8	Work with the Human Rights Committee to develop a discrimination complaint process and provide forums where individuals feel comfortable discussing their concerns related to diversity, equity, and/or inclusion. Consult with the HRC on their role and next steps. The next HRC presentation scheduled for May 9, 2023.
4.9	Develop a plan for a community observance of Juneteenth. The Select Board reviewed the charge and composition for Juneteenth Celebration Committee on October 11, 2022 and approved it on October 25, 2022. Staff will work with the Board to identify additional volunteer recruitment strategies after limited applications were received,

4.10	Consider options for recognizing Indigenous People's Day and Columbus Day/Italian Heritage Day. (FY2024)
4.11	Implement Valor Act and consider aligning the administrative process for both the Valor Act and the Senior Corps programs. Initial research has been completed. This project will be revisited with the new Deputy Veteran Service Officer.

GOAL #5: Safe – Needham is a welcoming and inclusive community that fosters personal and community safety and ensures that all residents are secure and cared for during emergencies and natural disasters. Needham:

- Enforces the law while considering the needs of individuals and community values.
- Plans for and provides equitable, timely and effective services and responses to emergencies and natural disasters.
- Fosters a climate of safety for individuals in homes, businesses, neighborhoods, streets, sidewalks, bike lanes, schools, and public places.
- Encourages shared responsibility, provides education on personal and community safety, and fosters an environment that is welcoming and inclusive.
- Utilizes Complete Street principles to evaluate and prioritize pedestrian safety on our roadways.
- Prioritizes emergency planning and trainings for Town staff and the community to increase our collective preparedness and resilience.

FY2023-2024 Initiatives	Description
5.1	Actively monitor progress on the law enforcement recommendations that the Police Chief presented to the Select Board on June 8, 2021. The Police Chief presented the 2022 Annual Report on February 28, 2023.
5.2	Work with public safety unions to reach agreement on alternatives to the Civil Service system; work with all stakeholders to implement alternative recruitment and promotion systems for public safety employees. The Town reached agreement with the Needham Police Union in the Spring of 2022 and the voters approved the removal from Civil Service at the April 11, 2023 ballot. The Town reached agreement with the Needham Fire Union and the item is included on the May 8, 2023 Special Town Meeting warrant.
5.3	Work with the Chief of Police on updating the annual reporting and evaluating the possibility of creating a quarterly status report. The Police Chief presented the 2022 Annual Report on February 28, 2023.

GOAL #6: Responsibly Governed – Needham provides excellent customer experience, responsibly manages the Town's assets, and makes data-driven decisions that are also informed by community engagement. Needham:

- Models stewardship and sustainability of the Town's financial, human, information, and physical assets.
- Supports strategic decision-making with opportunities for engagement and timely, reliable, and accurate data and analysis.
- Enhances and facilitates transparency, accuracy, efficiency, effectiveness, and quality customer service in all municipal business.
- Supports, develops, and enhances relationships between the Town and community/regional partners.
- Provides assurance of regulatory and policy compliance.
- Reviews and updates Town policies and regulations.
- Identifies opportunities for departmental consolidation and efficiency improvement.
- Identifies opportunities for streamlining permitting processes. Provides open access to information, encourages innovation, enhances communication, and promotes community engagement.
- Meets regularly with other boards and committees.
Seeks input from other boards and the community during the annual goal setting process.

FY2023-2024 Initiatives	Description
6.1	Review the funding goal and use of all stabilization funds in conjunction with the Finance Committee and stakeholder boards and committees. Targets for AFIF, CFF, and CIF were agreed to by the Select Board and the Finance Committee. Staff will meet with representatives from the Finance Committee during the summer to update the purposes and targets, and funding sources for the AFIF and to evaluate how the DSSF can be a tool to address major capital facility financing.
6.2	Support employee recruitment and retention initiatives. The Director of Human Resources is working on grant opportunities for this purpose.
6.3	Evaluate the possibility of developing a Community Master Plan. (FY2024)
6.4	Develop a Select Board/Committee code of conduct. The Select Board adopted a code of conduct on March 14, 2023.
6.5	Expand Select Board community engagement efforts and ensure continuation of the Town's communications staffing. The Select Board Office Hours Program is now operational. Additionally, Annual Town Meeting approved funding for the Director of Communications and Community Engagement.
6.6	Collaborate with stakeholders on the development of short videos on how Town government works. The Water & Sewer Divisions were featured in a collaboration between the Town and The Needham Channel. This objective will be revisited once the Director of Communications and Community Engagement is hired.

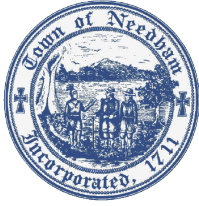
6.7	Update the Select Board's Appointment Protocol (BOS-ADMIN-003). The revised appointment protocol was approved by the Select Board on December 20, 2022.
6.8	Review Elected/Appointed status. The Board held a public hearing on this concept on March 14, 2023 and decided to defer action at this time.
6.9	Conduct a general governance review including the role of the Personnel Board. Two warrant articles updating the role of the Personnel Board and changing the name to the Human Resources Advisory Board are included on the May 8, 2023 Special Town Meeting warrant.
6.10	Work with the Finance Committee to create a working group exploring the operating budget process and other finance-related issues. A chairs meeting was held on January 5, 2023.
6.11	Review and recodify the non-criminal disposition by-law. An overhaul of the non-criminal disposition by-law is included in the 2023 Annual Town Meeting Warrant.
6.12	Review and update alcohol regulations. The Board reviewed draft regulations at its meetings on [February 28, March 14 (Public Hearing), March 28, and April 12, and approved the new regulations on April 25, 2023.
6.13	Complete formal appointment of Town Counsel. The Board voted to formalize the firm of Miyares and Harrington as Town Counsel at its meeting on October 11, 2023.
6.14	Update policy governing use of public outdoor spaces under the jurisdiction of the Select Board (e.g., Town Common, Avery Square, Amity Path, etc.) The Board approved an Outside Space Use Permit Policy at its meeting on April 12, 2023.

GOAL #7: Environmentally Sustainable – Needham is a sustainable, thriving, and equitable community that benefits from and supports clean energy; preserves and responsibly uses the earth's resources; and cares for ecosystems. Needham:

- Maintains a sense of urgency around climate change.
- Promotes sustainability, including transitioning from fossil fuels to clean, renewable energy.
- Ensures the efficient use of natural resources.
- Protects and enhances the biodiversity and productivity of ecological systems.

FY2023-2024 Initiatives	Description
7.1	Develop a Climate Action Plan. The Climate Action Plan Committee hired a consultant to help complete this plan with funds approved at the October 24, 2022 Special Town Meeting. A consulting firm was procured and executed a contract with the Town March 20, 2023. The consultant has been working with the Committee and Town staff.

7.2	Identify parcel acquisition to comply with Land & Water Conservation Fund requirements. Staff met with representatives of the DEP to explore designation of a portion of the Foster Property for this purpose, assuming that the land is acquired by the Town. A site walk occurred on December 29, 2022.
7.3	Sponsor a tree summit. (FY2024)
7.4	Work with the Planning Board to explore zoning options to allow solar canopies on public and private property. The Town Manager sent a letter to the Planning Board on November 8, 2022.
7.5	Evaluate regulations governing asbestos and lead protection/mitigation on knockdowns. (FY2024)
7.6	Review/establish electric vehicle charging rates. Dave and Cecilia will review and make recommendations. Recommendations will be presented to the Board in the summer or fall of 2023.
7.7	Recommend community energy aggregation. The concept approved by the October 2022 Special Town Meeting. An RFP was issued this spring. Three firms submitted proposals and all three firms will be interviewed the week of May 8, 2023. Award of a contract is anticipated by June.
7.8	Evaluate adoption of net zero building code. (FY2024)
7.9	Begin development of sustainability guidelines for the construction and renovation of existing and future municipal buildings, and large commercial buildings.
7.10	Support and encourage improved access to equitable solar energy opportunities, including assessment, planning, and funding.

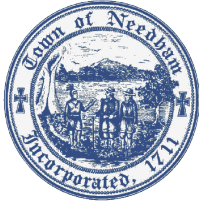


**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/9/2023

Agenda Item	Office Hours Schedule – Summer 2023
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	Board members will discuss scheduling of office hours for summer 2023.
2.	VOTE REQUIRED BY SELECT BOARD
	N/A – Discussion Only
3.	BACK UP INFORMATION ATTACHED
	None

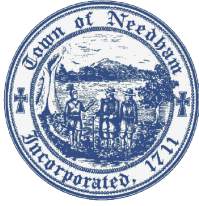


**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/9/2023

Agenda Item	Committee Reports
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Board members may report on the progress and / or activities of their Committee assignments.	
2.	VOTE REQUIRED BY SELECT BOARD
N/A – Discussion Only	
3.	BACK UP INFORMATION ATTACHED
None	



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/9/2023

Agenda Item	Executive Session Exception #6: Real Property – Foster Property, Charles River Street
Presenter(s)	

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	Exception 6: Purchase, Exchange, Lease, or Value of Real Property – Foster Property, Charles River Street
2.	VOTE REQUIRED BY SELECT BOARD
	<u>Exception 6:</u> To consider the purchase, exchange, lease, or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Not to return to Open Session prior to adjournment.
3.	BACK UP INFORMATION ATTACHED
	None