

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

Minutes of Meeting

April 3, 2023

Attended: Chris Gerstel, Frederica Lalonde, Michelle Geddes,

Absent: Dina Hannigan, Cynthia Chaston, Derek Moreau

Staff: Stacey Mulroy, Hannah Corrigan

Guests:

Call to Order (CTO)

Mr. Gerstel called the meeting to order at 04:30pm on April 3, 2023.

- Introduction of the New Assistant Director of Park and Recreation.

1. Open Forum

None present.

2. Chair's Update

None presented.

3. Director's Report

Park and Recreation Director Stacey Mulroy

3a. Programs & Events

- Spring Programs are up and running.
 - The Department has cancelled less than 5 programs.
- Touch a Truck and Rollie's Fishing Festival.
 - DPW is going to bring a truck to collect for the can drive.
- Town Wide Clean Up
 - The department will hand out trees for those who want them.
- April Vacation Programs are set to start.

3b. Fields and Facilities

- 157 Total Court Badges Sold
 - 65 - Pickleball
 - 32 - Tennis
 - 60 - Both
- Car Wash Registrations
 - Opens Wed April 5, 2023, at 12pm.

- Car wash is moving from Claxton to the High School
- High School Tennis Court Project
 - Officially Engaged – Activatas
 - Start Date – TBD

Director's Comment: Ideal start of the high school tennis court project would be in August.

3c. Staffing

- Summer Staffing
 - Pools
 - Supervisor
 - Assistant Supervisor
 - WSI
 - Lifeguard
 - Maintenance
 - Booth Attendant
 - Program/Camps
 - Assistant Supervisor
 - Site Supervisor
 - Specialist
 - Group Leader
 - Counselor
- Volunteers
 - Always looking for volunteers and/or interns for the department
 - Leaders in Training

4. Additional Discussion Items

4a. Active Recreation Working Group Update

- Will be held after this Commission Meeting.

4b. Commission Policies

- Car Wash Policy

4c. Capital Project

- DeFazio Tot lot

4d. Playgrounds and Facilities

Update on the tennis courts

5. Action Items & Approvals

5a. Special Events

Event: Holi and Eid Festivities – Contingent on more information for the Director

**Motion – Michelle Geddes
2nd – Frederica Lalonde
3-0 unanimous**

Event: Cub Scouts Rocket Day

**Motion – Chris Gerstel
2nd – Frederica Lalonde
3-0 unanimous**

Event: Lacrosse Clinic – Next Meeting

**Motion –
2nd –
3-0 unanimous**

Event: NSC Pre-Season Conditioning & Technical Training - Contingent on Ed Olsen's Approval

**Motion – Chris Gerstel
2nd – Frederica Lalonde
3-0 unanimous**

Event: Needham Soccer Club – Girls & Boys High School Prep Soccer Clinics - Contingent on Ed Olsen's Approval

**Motion – Chris Gerstel
2nd – Frederica Lalonde
3-0 unanimous**

Event: Bay State Football Clinic - Contingent on Ed Olsen's Approval

**Motion – Chris Gerstel
2nd – Frederica Lalonde
3-0 unanimous**

Event: Needham Soccer Club Youth Camp - Contingent on Ed Olsen's Approval

**Motion – Chris Gerstel
2nd – Frederica Lalonde
3-0 unanimous**

Updated Car Wash Policy

**Motion – Chris Gerstel
2nd – Frederica Lalonde
3-0 unanimous**

5b. Fee Approvals

None presented.

5.c Meeting Minutes

Meeting Minutes – March 13th, 2023

Motion – Chris Gerstel

2nd – Frederica Lalonde

3-0 unanimous

6. Topics For Future Meetings

7. Issues Not Reasonably Anticipated

None Presented

8. Next Meetings

- Monday April 10, 2023
- Monday April 24, 2023
- Monday May 22, 2023
- Monday June 12, 2023

9. Adjournment of Business Meeting

Motion – Chris Gerstel

2nd – Frederica Lalonde

3-0 Unanimous

Meeting Adjourned at 05:08pm on April 3, 2023

Respectfully Submitted.

Derek Moreau Jr.

Administrative Specialist