

Town Of Needham Board of Selectman
Minutes for September 11, 2007
Needham Town Hall

- 6:45 p.m. Informal Session:
Trish Lincoln, Needham Youth Center, appeared before the Board to inform the Board about activities offered by the Needham Youth Center.
- 7:00 p.m. Call To Order
A meeting of the Board of Selectmen was convened by Chairman Gerald Wasserman at 7:00 p.m. Those present were: John Bulian, John H. Cogswell, Daniel P. Matthews, Gerald Wasserman, James Healy, Town Manager Kate Fitzpatrick and Recording Secretary Greg Cooper.
- 7:00 p.m. Proclamation:
John Mattleman, Director, appeared before the Board. The Board recognized the Needham Youth Commission for forty years of service to the youth of Needham. Mr. Wasserman read the proclamation.
Motion by Mr. Matthews that the Board of Selectmen vote to sign a proclamation recognizing the Needham Youth Commission for its forty years of providing youth and family services in Needham.
Second: Mr. Bulian. Unanimously approved 5-0.
- 7:05 p.m. Proclamation:
The Board proclaimed the week of September 9th as National Suicide Prevention Week in Needham. Janice Berns, Board of Health Director, appeared before the Board along with members of the Needham Coalition for Suicide Prevention. Mr. Wasserman read the proclamation.
Motion by Mr. Healy that the Board of Selectmen vote to proclaim the week of September 9, 2007 as National Suicide Prevention Week in the Town of Needham.
Second: Mr. Bulian. Unanimously approved 5-0.
- 7:10 p.m. September 11, 2001 Remembrance:
Mr. Wasserman requested a moment of silence in remembrance of the tragedy in New York on September 11, 2001. Mr. Wasserman stated that

this is the first time the date has fallen on the same day as a Board meeting since the actual event. He stated that two residents and one former resident lost their lives that day and that the event has altered all of our views of the world. Ms. Fitzpatrick stated that the Board decided to meet on September 11, 2001 because it felt it was imperative that local government continue to function in light of the tragedy. The Board asked members of the Police and Fire Departments to speak to the impact the event has had on their operations. Fire Chief Buckley stated that the major change has been the improvement of communications between town departments, and state and federal agencies. He mentioned the efforts the town has taken to improve its response systems. Police Lieutenant John Kraemer stated that the community has become more vigilant and a better bond has developed between town departments and residents. Mr. Wasserman thanked the Fire, Police and other Town departments that are the community's first responders.

7:20 p.m. Public Hearing: Verizon Petition for Webster Street Pole Relocations:
Gary Saviagnano, Verizon Rights of Way Manager, appeared before the Board to request approval to relocate three poles to accommodate the Webster Street project. Mr. Saviagnano hoped that the work could be completed in a few weeks but mentioned that several companies' lines need to be moved from the poles.

Michael Elcock, 838 Webster Street asked why the barrels in front of the poles had been removed this morning and when the project would be completed. The Board stressed to Mr. Saviagnano that the poles are a safety issue and requested that he make every effort to expedite the work. Tony Del Gaizo, Town Engineer, stated that the barrels should still be in front of the poles and he will resolve that issue.

Don Deveuve, 829 Webster Street, asked if the poles are moving anywhere else but back. Mr. Wasserman said they are not. Mr. Deveuve also

asked how the utilities could be placed underground. Mr. Wasserman stated that it would take a vote by Town Meeting and that all residents in town would be charged the cost.

John Haney, 821 Webster Street, asked if the project will be done before winter. Mr. Del Gaizo stated that the DPW plans on finishing the project before winter. Mr. Haney asked if that would also include the completion of the sidewalks. Mr. Del Gaizo stated that he was not sure about the sidewalks but would get that information.

Motion by Mr. Cogswell that the Board of Selectmen vote to approve and sign petition from Verizon to place and replace three poles on Webster Street: poles 0002/097, 0002/098 and 0002/099.

Second: Mr. Bulian. Unanimously approved 5-0.

7:35 p.m. Fire Staffing Study:

Rick Lunetta, Chairman - Fire Staffing Committee, Fire Chief Buckley and Ms. Fitzpatrick appeared before the Board to present its report and recommendations. Mr. Lunetta stated that the Committee met fourteen times over the course of a year and hired a consultant to study the staffing, deployment and operation of the Fire Department. He stated that the consultant study looked at the deployment of apparatus and corresponding staffing. Mr. Lunetta reviewed the committee's recommendations with the Board. A key recommendation was maintaining a shift staffing of twelve uniformed personnel. The Board discussed with the Committee the need to replace Rescue 2. The Board was very pleased with the report and thanked the Committee for its efforts.

7:55 p.m. Appointments and Consent Agenda:

Motion by Mr. Bulian that the Board of Selectmen vote to approve the Appointments and Consent Agenda.

APPOINTMENTS

1. Lt. John Schlittler Human Rights Committee

(6/30/08)

CONSENT AGENDA

1. Accept the following donations made to the Needham Public Library during the period of August 10, 2007 to September 5, 2007:
 - Gerald Goldstein donated the following books:
 - *The Source for Nonverbal Learning Disorders* by Sue Thompson (\$15.00)
 - *The Heart of Learning: Kindergarten - Third Grade* by Lawrence Williams (\$10.00)
 - *Home Teacher's Process Manual: Kindergarten - Third Grade* by Lawrence Williams (\$10.00)
 - John and Annalie Saunders donated \$25.00 for the purchase of children's books in honor of the 50th anniversary of Mr. & Mrs. Harold Cohen.

2. Accept the following donations made to the Council on Aging during the period of May through August 2007:

\$ 25	Marguerite McCourt	\$ 20	Andrea Wong
\$100	Evelyn Brannen	\$ 30	Alvera Emanuello
\$ 25	Celeste Garr	\$1,000	Newton Needham Chamber of Commerce
\$100	Ann DerMarderosian	Pool table valued at \$500	John Benson
\$ 25	Dorothy Calitri	Transportation & labor of pool table:	
\$100	Elizabeth Jones	Mike & Zeck Bolles, Dick Carey	

3. Ratify permission for the following residents to hold block parties:

Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Charlotte Morgan	736 Highland Ave	Manson Road	9/1/07	None	4:30 - 9:30 p.m.
Judy Gragg	115 Dawson Dr	Upper Dawson	9/9/07	9/16/07	4 - 7 p.m.
Kathleen DeMayo	60 Lewis St	Lewis St	9/8/07	9/9/07	4 - 8 p.m.
Diana McKearney	19 Overlook Rd	Overlook Rd	9/8/07	9/15/07	4 - 9 p.m.
Susan Wexler	63 Cynthia Rd	Wildale Circle	9/9/07	TBD	5:00 p.m. - dark
Stephen Hamburger	76 Grosvenor Rd	Grosvenor between Broad Meadow & Blackman Terr	9/8/07	9/9/07	2 - 8 p.m.
Anne Baron	38 Helen Road	Helen Rd/Ina	9/9/07	9/16/07	3 - 7 p.m.

		Rd			
Myrna Zakarian	40 Bess Road	Bess Road	9/9/07	9/16/07	3 - 6 p.m.
4. Grant permission for the following residents to hold block parties:					
Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Rae Lavalla	143 Pickering St	Pickering St	10/13/07	10/14/07	2 - 10 p.m.
Molly Kerrigan	386 Warren St	Laurel Drive (from corner of Warren)	9/15/07	9/16/07	4 - 10 p.m.
Jackie Boni	13 Nichols Rd	Nichols Rd	9/15/07	9/16/07	3 - 7 p.m.
Bill Gallagher	48 Hawthorn Ave	Hawthorn Ave, Sargent St	9/15/07	9/16/07	4 - 7 p.m.
Maria & Arthur Cantor	55 Burnside Road	Burnside, corner with Concord St.	9/15/07	None	4 - 7:30 pm
Jill Oetheimer	75 Coolidge Avenue	Coolidge Avenue	9/16/07	9/23/07	4 - 8 p.m.
Sandra Jacobs	50 Woodbine Circle	Fay Lane	9/15/07	None	3 - 8 p.m.
Lori Ali	26 Bennington St	Bennington St	9/23/07	None	4 - 7 p.m.
Ken Shifman	43 Standish Road	Standish between Great Plain & Alden Road	9/23/07	None	12:00 - 7 p.m.
Linda Kickham	15 Washburn Ave	Washburn Ave	9/29/07	9/30/07	3 - 10 p.m.

5. Water & Sewer Abatement #1055

7:55 p.m. Ms. Fitzpatrick appeared before the Board with six items for the Board's consideration:

1. **Accept Conservation Restriction:**
Ms. Fitzpatrick requested the Board consider approving the Conservation Restriction agreed to between the Conservation Commission and the property owner for 28 Marr Road, Needham.
Motion by Mr. Cogswell that the Board of Selectmen vote to accept and sign the Conservation Restriction to the Town of Needham from 437 South Street LLC, Mark Kaplan Authorized Member, for the property known as 28 Marr Road.

Second: Mr. Bulian. Unanimously approved 5-0.

2. Solid Waste and Recycling Committee Charge:
Ms. Fitzpatrick requested the Board consider modifying the charge of the Board's Solid Waste and Recycling Committee to better reflect the current work of the committee. She also asked the Board to consider appointing members to the committee. Mr. Bulian asked that "or the Board of Selectmen" be added to the second charge listed.

Motion by Mr. Bulian that the Board of Selectmen vote to create a Solid Waste and Recycling Advisory Committee in accordance with the proposal dated September 7, 2007 and amended, and appoint the following members: Jeff Heller, William Connors, Irwin Silverstein, and Jack Cogswell.

Second: Mr. Matthews. Unanimously approved 5-0.

3. Call for Special Town Meeting:
Ms. Fitzpatrick asked the Board to call for a Special Town Meeting to be held on November 5, 2007. She reviewed the preliminary articles for the meeting and stated that the Board will close the warrant on September 25, 2007.

Motion by Mr. Healy that the Board of Selectmen vote to call for a Special Town Meeting and open the warrant for the meeting to be held on November 5, 2007 at the Newman School.

Second: Mr. Cogswell. Unanimously approved 5-0.

4. Golf Course Lease Discussion
Ms. Fitzpatrick asked the Board to review a proposed timeline for reviewing the future of the land currently leased to the Needham Golf Club. She proposed that the Board begin discussion at its next meeting and hold two public hearings in fall. A Request for Proposals would be issued in January, 2008.

Motion by Mr. Matthews that the Board of Selectmen vote to approve the timeline, as amended, titled "Proposed Timeline - Golf Course Lease Discussion."

Second: Mr. Cogswell. Unanimously approved 5-0.

5. Fiscal Year 2009 Budget Consultation:

Ms. Fitzpatrick, David Davison - Assistant Town Manager/Finance, and Chris Coleman - Assistant Town Manager/Personnel appeared before the Board to discuss the 2009 budget process. Ms. Fitzpatrick stated that guidelines for department heads will be sent out on September 20, 2007 and she would like to get the Board's input on the guidelines. Ms. Fitzpatrick also reviewed with the Board the key dates for the FY2009 budget process. She stated that the Board will hold budget meetings with department heads in November. Mr. Cogswell asked when the Town will get the Free Cash numbers from the Department of Revenue. Mr. Davison stated that they usually come in October. Mr. Wasserman requested the Board's role in the budget process be more delineated in the document provided by the Town Manager. Mr. Matthews stated that the Board should have a goal of reaching consensus with the other key committees in Town on crafting the budget. He also suggested that the Community Preservation Committee be asked to identify its priority projects early in the budget process. Mr. Healy also hoped that any disagreements between the Board and other committees be identified early so that compromises can be sought. The Board discussed the need to have the Community Preservation Committee release its application earlier in the year to better identify projects in advance of the budget process.

6. Facility Financing Concept Plan:

Ms. Fitzpatrick, David Davison - Assistant Town Manager/Finance, and Chris Coleman - Assistant Town Manager/Personnel presented a conceptual financing plan for the High Rock School, Senior Center, Town Hall and Public Works projects. Ms. Fitzpatrick stated that in the plan the Town Hall is 100% eligible for CPA funds. Mr. Davison walked the Board through the complete Facility Financing Summary. The Board was appreciative of the work performed to prepare the summary. Mr. Healy stated that having a document that shows how the project will be funded is critical.

**Motion by Mr. Cogswell that the Board of Selectmen vote to endorse the Facility Financing Concept Plan dated August 8, 2007.
Second: Mr. Bulian. Unanimously approved 5-0.**

9:00 p.m. Committee Reports:

1. Mr. Wasserman announced that the Town has several vacancies of a variety of Boards and Committees. The vacancies are listed on the Town's web site.
2. Board Goals:
Mr. Wasserman asked the Board to comment on the FY08 strategic goals of the Board. He requested the Board consider adopting the goals. Mr. Matthews asked that the Board have a discussion before initiating a Strategic Planning Process.
**Motion by Mr. Cogswell that the Board of Selectmen vote to adopt the attached statement of goals for fiscal year 2008.
Second: Mr. Bulian. Unanimously approved 5-0.**

9:10p.m. Adjourn:
**Motion by Mr. Cogswell that the Board of Selectmen vote to adjourn the September 11, 2007 Board of Selectmen Meeting.
Second: Mr. Bulian. Unanimously approved 5-0.**