COMMUNITY PRESERVATION COMMITTEE
TOWN OF NEEDHAM, MASSACHUSETTS

Minutes of Meeting
March 21, 2012

Present:	Mark Gluesing – Chairman, Janet Carter Bernardo – Vice Chair, Reg Foster, Mike Retzky, Sam Warner, Lita Young
Absent:	Carol Boulris
Town Staff:	Patricia Carey – Staff Liaison Nicole DiCicco – Recording Secretary

The meeting convened at 7:35 PM in the Highland Meeting Room located in Needham Town Hall.

<u>Chairman Updates</u>: Mr. Gluesing let the Committee know that while Ms. Boulris is absent due to illness this evening, she was able to prepare spme questions for the Charles River Center project.

Dave Davison has notified Mr. Gluesing that the state expects that Needham will receive a 22% match this coming year (FY2013) and that he will be sending an updated review of fund balances prior to Town Meeting.

<u>Discussion and Decisions on Recommendations to Town Meeting</u> *(with order of discussion different from original agenda)*:

7:40 PM - At this time the present Historical Society Board member, Mr. Gluesing, exited the meeting for conversations on the Historical Resources applications.

Present Quorum: *Janet Carter Bernardo – Chairman (in the absence of Mr. Gluesing)*
Reg Foster, Mike Retzky, Sam Warner, Lita Young

a. **<u>FY2012-04</u>: Mr. Warner made a motion to recommend approval to Town Meeting to authorize $30,000 to the Town Clerk for the preservation of historical records from the historic preservation reserve. Mr. Retzky seconded the motion and it was approved unanimously.**

b. **<u>FY2012-03</u>: Mr. Warner made a motion to recommend approval to Town Meeting to authorize $25,000 to the Historical Commission for the Heritage Project, Historical Inventory from the historic preservation reserve. Mr. Retzky seconded the motion and it was approved unanimously.**

c. **<u>FY2012-01</u>:** While all members of the Committee felt that this project was extremely important to the Town, there were some concerns over the proposed project not completing all the historical artifacts that need to be recorded and stored. After discussing this, they agreed that while they would like to see all the recording and storage taken care of with this project, if it were not completed in this time frame, at least the volunteers and staff of the Historical Society could complete the work on their own. This is viewed as a starting point of a project that will be very detailed and time consuming. **Mr. Warner made a motion to recommend approval to Town Meeting to authorize $25,000 to the Historical Society for the artifact storage upgrade from the historic preservation reserve. Mr. Retzky seconded the motion and it was approved unanimously.**

7:50 PM - Mr. Gluesing returned to the meeting room at this time to hear the Affordable Housing presentation.

d. FY2012-02: After discussing at length all the ways that this very large project might be split into different requests for different sections of construction the Committee agreed that no member wanted to see one project split over two Town Meetings. The consensus was to request the Charles River Center to withdraw their project until they have completed all testing, permitting, fundraising/ grant collecting and have more information from neighbors' responses and, on the Wayland project status. Mr. Gluesing will contact the Charles River Center and explain the process for withdrawing without prejudice, and resubmitting when new information is available.

Town Meeting Preparation: As in the past, 5% will be set aside for administrative expenses.

Project liaisons will be responsible for presenting their individual projects to T own Meeting with an explanation of why it meets the criteria for CPA funding. Project proponents will be asked to answer any specific project related questions that cannot be answered by the CPC.

Mr. Gluesing decided that while CPC will need to meet prior to Town Meeting, a date has not yet been selected, so he will notify everyone when that decision has been made.

Adjournment: Mr. Retzky made a motion to adjourn the meeting at 8:30 PM. Ms. Bernardo seconded the motion. The motion was unanimously approved and the meeting was adjourned at 8:30 PM.

Respectfully submitted,

Nicole DiCicco
Recording Secretary