

**Town of Needham  
Board of Selectmen  
Minutes for July 19, 2016  
Selectmen's Chamber  
Needham Town Hall**

6:30 p.m. Call to Order:  
A meeting of the Board of Selectmen was convened by Chairman Matthew D. Borrelli. Those present were Maurice P. Handel, Marianne B. Cooley, Daniel P. Matthews, John A. Bulian, Town Manager Kate Fitzpatrick. Recording Secretary Mary Hunt joined the meeting at 6:45 p.m.

**Motion by Ms. Cooley that the Board of Selectmen vote to enter into Executive Session.**

**Exception 3 - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.**

**Exception 6 - To consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.**

**Second: Mr. Handel. Mr. Borrelli polled the Board. Unanimously approved 5-0.**

6:55 p.m. Board returned to open session.

6:55 p.m. Informal Meeting with Citizens: No activity.

7:00 p.m. The public portion of the Board of Selectmen meeting of July 19, 2016 was convened by Chairman Matthew D. Borrelli. A moment of silence was observed recognizing the police tragedies in Dallas, TX and Baton Rouge, LA, and the terror attack in Nice, France on the evening of July 14, 2016.

7:00 p.m. Public Hearing: Eversource Energy - Whitman Road  
Maureen Carroll, Eversource Energy representative appeared before the Board requesting permission to install 41 feet of conduit from pole 416/13. She said this work is necessary to provide underground electric service to 155 Whitman Road, Needham.

Mr. Borrelli invited public comment. No comments were made.

Ms. Fitzpatrick indicated all paperwork is in order.

**Motion by Mr. Bulian that the Board of Selectmen approve and sign a petition from Eversource Energy to install 41 feet of conduit from pole 416/13. This**

**work is necessary to provide underground electric service to 155 Whitman Road, Needham.**

**Second: Ms. Cooley. Unanimously approved 5-0.**

7:00 p.m.

Accept and Refer Zoning Amendment by Citizens' Petition:

Paul Dawson appeared before the Board to discuss the filing of a citizen's petition for the October 5, 2016 Special Town Meeting to amend the zoning by-law. Mr. Dawson gave a brief background, saying citizens are discouraged and upset with the pace of addressing the impact of large new homes being constructed in Needham. Mr. Dawson distributed copies of photographs, as well as the citizens' petition, explaining the petition addresses five items relating to maximum height, existing and proposed grades, and setbacks.

Mr. Borrelli said bringing zoning issues for the fall Special Town Meeting is difficult. He said the Large House Study Committee is working on the issues. He noted some of the items in the citizens' petition may have merit, but there could be unintended consequences affecting property rights and values. Mr. Borrelli said the timing of the citizens' petition is better suited for an Annual Town Meeting.

Mr. Handel agreed with Mr. Borrelli. He pointed out the Town is looking to address the specific issue that caused Mr. Dawson frustration for the fall Town Meeting, which does not compromise the work of the Large House Study Committee. Mr. Handel said Mr. Dawson's ideas are intriguing and well thought out, but need to be discussed in a way that is compatible with other discussions.

Ms. Cooley, member of the Large House Study Committee, noted Mr. Dawson has the right to file a citizens' petition. She said the specific issue of concern to Mr. Dawson is within the purview of the Planning Board. She said the Large House Study Committee has been told to work within the framework of the Town and bring a well vetted proposal to Town Meeting next spring. Ms. Cooley said it is a long process to get a zoning proposal through Town Meeting, suggesting Mr. Dawson consider bringing his proposal in a way that is compatible with how the Town has operated.

Mr. Bulian said he met with Paul and Amy Dawson on Sunday, July 17, 2016. He agreed there are merits to elements of the proposal, but noted there is a process. He said a study is moving forward for Town Meeting next May and said elements of Mr. Dawson's proposal should be incorporated into the discussion. Mr. Bulian encouraged Mr. Dawson to attend the Large House Study Committee meetings. Mr. Bulian noted the 2016 Special Town Meeting is being held a month earlier than normal, shortening the time to properly vet the proposal for unintended consequences.

Ms. Cooley said Mr. Dawson should feel comfortable bringing his comments to the Large House Study Committee. She commented many people in Town have brought zoning proposals forward that have not been fully vetted, and have lost

everything. She said there is tremendous concern in wanting to be careful and thoughtful, noting proposals can quickly derail.

Mr. Matthews acknowledged the frustration of the pace. He noted the Large House Study Committee is following the process and is scheduled to present their recommendations next spring. He said any zoning changes will serve the Town for the next 50 years. Mr. Matthews said he shares Mr. Dawson's frustration, but planning is vested in the Planning Board. Mr. Matthews said by filing the petition, Mr. Dawson is forcing a change in the process. He commented the vote taken tonight is a statutory vote to send the proposed amendments to the Planning Board. He said accelerating the process in the middle of the summer may complicate things, but it is Mr. Dawson's right. Mr. Matthews reiterated that by following the statutory route, the issue will move forward and will be up to the stakeholders to decide whether or not to mesh the proposal with the work of the Large House Study Committee.

**Motion by Mr. Matthews that the Board vote to accept the proposed zoning amendments contained in the citizens' petition for referral to the Planning Board for review, hearing, and report.**

**Second: Mr. Bulian. Unanimously approved 5-0.**

Sam Bass Warner, 32 Emerson Road attended with Mr. Dawson and said almost 30% of Needham's population is older and looking to downsize to smaller homes with a first floor bedroom.

7:25 p.m.

Endorse Hillside School Schematic Design:

Susan Neckes, School Committee Chair and Heidi Black, School Committee Vice-Chair appeared before the Board seeking endorsement from the Board of Selectmen for the Hillside School Schematic Design. Ms. Neckes said at its meeting on July 11, 2016 the Needham School Committee voted to request that the Board of Selectmen approve a debt exclusion override for the November 8, 2016 election ballot.

Mr. Borrelli clarified the debt exclusion override totals \$66 million, noting a memo outlining costs. He spoke about the path to this point, including the feasibility study, purchase of Owens Poultry Farm and adjacent parcels, and many meetings. He thanked Ms. Neckes and the School Committee for their work.

**Motion by Mr. Handel that the Board of Selectmen vote to allow the following question to appear on the November 8, 2016 election ballot:**

**"Shall the Town of Needham be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to provide architectural design, engineering, construction, site work and site acquisition for the Hillside School on Central Avenue?"**

YES NO”

**Second: Ms. Cooley. Unanimously approved 5-0.**

7:30 p.m.

DPW Feasibility Study Update:

Jeff Alberti, Mike Richard, and Joe Fitzpatrick from Weston & Sampson, Steve Popper, Director of Design & Construction, and Rick Merson, Director of Public Works appeared before the Board with an update on the progress of the DPW feasibility study.

Mr. Alberti provided a brief overview of the work completed. He commented his work at Weston & Sampson has involved more than 100 public works facilities in New England, saying communities have recognized that public works touch the lives of residents everyday by maintaining the infrastructure everyone relies upon. He noted in many cases the facilities are outdated, and do not provide efficient operations. He compared public works to a first responder activity in getting to the needs of the community, and through that process, many communities have moved forward with new public works facilities to streamline operations and make safer working conditions for staff.

A Powerpoint presentation was viewed, including a map of Needham showing 14 DPW Operations Areas throughout town. He noted the need to consolidate operations. Mr. Alberti commented on the completed Comprehensive Space Needs Assessment and Building & Site Concepts. Aerial photographs of the existing DPW site, Recycling & Transfer Station site, and Greendale Avenue - Parcel 74 were viewed. Site evaluations, Receptor Maps, and FEMA Flood Maps were also viewed. Mr. Alberti commented on constraints and opportunities for each potential site, and showed four development options.

Mr. Alberti said meetings have been held with the DPW Working Group and the PPBC. He said the next step is to identify a preferred site, incorporate comments into a preferred alternative, identify phasing opportunities, prepare conceptual project budget, and then present the project to the Town.

Mr. Borrelli asked if any site was most preferred? Mr. Alberti said the existing DPW site on Dedham Avenue has more potential than the RTS site. Mr. Alberti confirmed the parking lot at DeFazio Field is not part of the project.

Mr. Borrelli asked for Board comment. No comments were made.

The Board thanked Mr. Alberti for the presentation.

7:51 p.m.

Appointments and Consent Agenda:

**Motion by Mr. Handel that the Board of Selectmen vote to approve the Appointments and Consent Agenda as presented.**

**APPOINTMENTS:**

- 1. Commission on Disabilities            Corine Burke (Term expires 6/30/2019)
- 2. Historical Commission                Richard C. Hardy (Reappointment: Term expires 6/30/2019)
- 3. Water/Sewer Rate Structure  
Committee                                John Tallarico (Reappointment: Term expires 6/30/2019)
- 4. Election Workers                        To be provided under separate cover.

**CONSENT AGENDA**

- 1. **Accept the following donation made to the Needham Park and Recreation Commission for its Arts in the Parks program: \$700 from Middlesex Savings Bank.**
- 2. **Grant permission for a fund-raising bicycle ride through Needham on September 23, 2016. The event, Braking Aids Ride, is a three-day bicycle ride to benefit Housing Works, a major AIDS service organization headquartered in New York City. Approximately 125 riders will pass through Needham between 6:15 a.m. and 9:00 a.m. The route of the race has been approved by the following departments, DPW, Police, Fire, and Park & Recreation.**
- 3. **Approve a Special One Day Wines & Malt Beverages Only license for Anne Marie Bajwa, of the Charles River Center to host a Farm to Fork Dinner on Thursday, August 4, 2016 from 6:00 p.m. to 8:30 p.m. The event will be held at the Needham Community Farm on Pine Street in Needham. In accordance with the General By-laws Section 3.1.9, approve the consumption of alcohol on public property for this event only.**
- 4. **Water & Sewer Abatement Order #1220.**
- 5. **In accordance with Section 20B of the Town Charter, and upon the recommendation of the Town Manager and the Personnel Board, adopt a classification and compensation plan for fiscal year 2017.**
- 6. **Authorize the installation of a construction trailer for the Downtown Improvement Project contractor in the temporarily designated permit parking area behind 66 – 70 Chestnut Street.**
- 7. **Grant permission for the following residents to hold block parties:**

Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Maureen Rossi	65 Douglas Road	Douglas Road	9/17	9/18	4pm-8pm
Eric Kaplan	33 Elmwood Rd	32 Elmwood Rd	9/10	9/11	3:30pm-8pm

**Second: Ms. Cooley. Unanimously approved 5-0.**

Mr. Borrelli said he received a list of Elections Workers recommended for appointment for 2016-2017 from the Town Clerk in a letter dated July 19, 2016.

7:52 p.m.

Town Manager:

Kate Fitzpatrick, Town Manager appeared before the Board with 4 items to discuss:

- 1. Open Special Town Meeting Warrant

Ms. Fitzpatrick reviewed items contained in the draft Special Town Meeting Warrant dated July 15, 2016. She asked the Board to open the Warrant for the October 5, 2016 Special Town Meeting.

**Motion by Mr. Bulian that the Board vote to open the warrant for the October 5, 2016 Special Town Meeting.**

**Second: Mr. Handel. Unanimously approved 5-0.**

2. Drought Watch Declaration & Non-essential Outdoor Water Use Restriction Revision

Ms. Fitzpatrick was joined by Rick Merson, Director of Public Works and Chris Seariac, Superintendent, Water, Sewer & Drains Division to recommend the Board of Selectmen vote to revise the two-day per week calendar-triggered non-essential water use restriction for calendar year 2016.

Ms. Fitzpatrick said in accordance with the Town's Water Withdrawal Permit, non-essential outdoor water use is allowed ONE DAY per week before 9:00 a.m. and after 5:00 p.m., whenever a Drought Advisory or higher is declared by the Massachusetts Drought Management Task Force. She said such a declaration was made and communicated to the Town in a memo from the DEP dated July 12, 2016.

Ms. Fitzpatrick recommended that:

Properties with **even** street numbers may water lawns (and perform other allowed non-essential outdoor water uses) only before 9:00 a.m. or after 5:00 p.m. on either **Mondays OR Thursdays.**

Properties with **odd** street numbers may water lawns (and perform other allowed non-essential outdoor water uses) only before 9:00 a.m. or after 5:00 p.m. on either **Tuesdays OR Fridays.**

Consistent with the restriction currently in place, no lawn water via sprinklers or automatic irrigation system is allowed on any day other than those listed above. Watering of lawns, gardens, flowers and ornamental plants by means of a hand held hose is allowed at all hours during the restricted period.

Mr. Merson said the situation is being closely monitored, noting limited drought conditions exist in the northeast.

**Motion by Mr. Bulian that the Board vote to amend the non-essential outdoor water use restriction dated April 1, 2016 in response to the Drought Watch Declaration issued by the Commonwealth limiting non-essential outdoor water use to one day per week before 9:00 a.m. and after 5:00 p.m. Properties with even street numbers may perform allowed non-essential outdoor water uses on Thursdays and properties with odd street numbers may perform allowed non-essential outdoor water uses on Tuesdays, effective July 24, 2016.**

**Second: Mr. Handel. Unanimously approved 5-0.**

3. Citizen Satisfaction Survey Report

Ms. Fitzpatrick discussed the recently completed National Citizen Survey, including methodology and results. The survey is a component of the Performance Needham program which includes other performance measurement activities such as benchmarking and program evaluation. Ms. Fitzpatrick said 1500 surveys were mailed to residents, noting the wide range of responses and opinions expressed by the survey participants provided a unique perspective about service delivery, highlighting successes, opportunities, and areas that deserve greater attention. She commented the response rate was 39%, which she said was excellent.

Ms. Fitzpatrick said the purpose of the Performance Needham initiative is to establish a formal, systematic mechanism for evaluating customer satisfaction with Town services, and then using the information to inform organizational, management, and funding decisions. Resident opinion should be a major factor in local government decision making, yet it is often hard to measure. Citizen surveys provide valuable information to help to understand residents' concerns, improve communication, and measure satisfaction with the overall operation of local government. Ms. Fitzpatrick said by almost every measure, the level of citizen satisfaction with local government in Needham is quite high. She reviewed the "Town of Needham, MA, 2016 Summary of Findings" with the Board, noting 98% of residents rated Needham as an excellent or good place to live, and 94% of residents rated the quality of life in Needham as excellent or good. She highlighted safety, mobility, economy, recreation and wellness, education and enrichment, governance, and the general environment. Ms. Fitzpatrick said the Town fell below the benchmark in a few areas, saying the availability of affordable quality housing and the variety of housing options are not seen as a strength for the community. She said other issues of concern to residents include substance abuse, aging, and senior health. Ms. Fitzpatrick commented on Trends Comparison: 2008-2016.

Ms. Cooley suggested talking with other communities who are doing well in the area of citizen involvement to see, perhaps, what else Needham may be able to do to increase involvement.

The Board thanked Ms. Fitzpatrick for the information.

4. Town Manager Report

Ms. Fitzpatrick reported the Park and Recreation Commission voted to close Rosemary Pool at the end of August in preparation for the Rosemary Recreation Complex project.

Ms. Fitzpatrick reported the U.S. Passport Agency completed an audit last week, noting the Town Manager's office processed 213 passports in the previous year without any being returned for error. She said processing passports at Town Hall is a way to see and meet more residents. She thanked the staff members who process passports.

8:17 p.m. Board Discussion:

1. Town Manager Performance Evaluation

In accordance with the Town Manager Evaluation Policy, the Board of Selectmen prepares an annual performance evaluation of the Town Manager. Each member of the Board completes his or her own evaluation. The individual evaluations are then compiled into a consensus evaluation overview document which contains the numerical average for each point of evaluation and a summary of overall evaluation comments. Board policy calls for the overview to be released at a meeting of the Board of Selectmen.

Mr. Borrelli commented Ms. Fitzpatrick should be very proud of the results and comments. He said the marks are reflective of how well the Town is managed and the great job done by Ms. Fitzpatrick.

Ms. Fitzpatrick said it is a terrific job and loves doing it.

**Motion by Mr. Bulian that the Board vote to approve the Town Manager Consensus Evaluation Overview Document dated July 19, 2016.**

**Second: Mr. Handel. Unanimously approved 5-0.**

Mr. Matthews commented the annual evaluation is a great exercise in helping the Board think about what it is doing and on the work done by Ms. Fitzpatrick. He said Ms. Fitzpatrick's record with the Town over a long period of time is outstanding and he offered his congratulations.

The Board congratulated Ms. Fitzpatrick.

2. Committee Reports

No Committee Reports were made.

8:20 p.m.

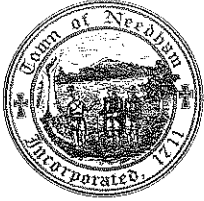
Adjourn:

**Motion by Mr. Bulian that the Board of Selectmen vote to adjourn the Board of Selectmen meeting of July 19, 2016.**

**Second: Mr. Handel. Unanimously approved 5-0.**

A list of all documents used at this Board of Selectmen meeting are available at:  
<http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=>





Theodora K. Eaton, MMC  
*Town Clerk*

## TOWN OF NEEDHAM

*Office of the Town Clerk*

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July 19, 2016

Mr. Matthew Borrelli, Chairman  
Board of Selectman  
1471 Highland Avenue  
Needham, MA 02492

Dear Mr. Borrelli :

Under M.G.L. chapter 54, section 12, I am enclosing a list of Election Workers recommended for appointment for 2016-2017.

If you have any question, please don't hesitate to contact me.

Sincerely,

Theodora K. Eaton, MMC  
Town Clerk

# Election Workers FY 2016-2017

Party	Title	First Name	Last Name	St #	Street Name
U	Inspector	Susan	Abbott	60	Otis Street
U	Inspector	Vera	Alperin	865	Central Avenue #1404
D	Inspector	Elizabeth G.	Amsbary	19	Cimino Road
U	Inspector	Jennifer	Atkinson	40	Mellen Street
U	Warden	Paul H	Attridge	59	Powers St
U	Warden	Pauline	Attridge	59	Powers St
U	Inspector	Isabel	Avedikian	148	Valley Road
U	Inspector	Elaine J.	Belkin	24	Dogwood Lane
U	Inspector	Josephine	Belval	1208	Greendale Ave #221
U	Relief	Alma M	Bird	49	Whiting Way
U	Warden	Stephen E.	Blomberg	310	Harris Avenue
U	Inspector	Doris D.	Bosselait	83	Pickering Street, #102
R	Warden	Barbara N.	Brailey	229	High Rock Street
D	Inspector	Anne	Brain	25	Ridgeway Avenue
D	Inspector	Madeline	Buttrick	35	Morton St
U	Inspector	Maryjane M.	Casey	75	Savoy Road
U	Inspector	Clelia M.	Cavicchio	43	George Aggott Road
D	Inspector	Diana P.	Cherot	345	Harris Avenue
D	Inspector	Susan K.	Connolly	14	Tower Avenue
U	Inspector	Jean M.	Connolly	88	Gayland Road
U	Warden	Lawrence R.	Cummings	27	South Street
D	Inspector	Barbara J	Cusack	41	Curve Street
U	Inspector	Kathryn L.	D'Addesio	110	Linden Street
D	Inspector	Nicholas	Darrell	11	Coolidge Avenue
U	Inspector	Anthony	DiCicco	24	Mellen Street
U	Inspector	Carole	Dlugasch	160	Country Way
U	Clerk	Philip E	Doherty	122	Tudor Road
R	Inspector	Robert A	Downs	51	Virginia Road
U	Inspector	David	Ecsedy	20	Holland Terrace
U	Inspector	Katherine	Everts	41	Pinewood Road
U	Inspector	Catherine A	Flaherty	23	Newbury Park
U	Inspector	Judith	Flanagan	36	Brentwood Cir
U	Warden	Edith	Garrison	40	Pinehills Drive
D	Inspector	Grace Barbara	Giuditta	13	Morgan Dr. #17
D	Inspector	Monica	Graham	17	High Street
U	Inspector	Madeleine	Greis	384	Webster Street

## Election Workers FY 2016-2017

R	Inspector	Irene J.	Guiney	757	Highland Ave #325N
D	Inspector	Mary E.	Haggerty	184	Linden Street Apt A
	Inspector	Barbara R.	Handel	43	Tillotson Road
U	Inspector	Titina	Haratsis	77	Wayne Road
D	Inspector	Marjorie R.	Harris	38	Ridgeway Avenue
U	Inspector	Marilyn	Harris	757	Highland Ave #202S
D	Clerk	Elizabeth	Hart	154	Hillside Avenue #1
U	Warden	Samuel	Hart	154	Hillside Avenue #1
U	Inspector	Eleanor B.	Haskell	173	Stratford Road
U	Inspector	Walter D.	Herrick	131	Pine Grove Street
U	Warden	Betsy K.	Hines	135	Lindbergh Avenue
U	Inspector	Catherine	Holland	117	Fairfield Street
R	Inspector	Marilyn P.	Hollembaek	299	Manning Street
D	Inspector	Katherine P.	Jacques	41	Hancock Road
D	Inspector	Steven N.	Jacques	41	Hancock Street
U	Inspector	Kathleen M.	Kelly	883	Greendale Avenue
U	Inspector	Shirley J.	Klepadlo	23	Blake Street
U	Inspector	Mary R.	Kordas	34	Mackintosh Avenue
U	Inspector	M. Gerald	Koss	815	Webster Street
U	Inspector	Robert Y.	Larsen	150	Tudor Road
R	Clerk	Kenneth J.	Loderick	63	Whiting Way
D	Inspector	Mary L.	Macrina	68	Page Road
R	Inspector	George	Macrina	68	Page Road
R	Inspector	Rae A.	Mang	19	Southfield Court
U	Inspector	Lois	Marks	22	Lewis St
U	Clerk	Marcia	Mather	85	Grove Street #110
D	Inspector	Phyllis M.	Mays	141	Chestnut Street #303
U	Inspector	Maureen	McCann	43	North Hill Avenue
R	Warden	William	McCarthy	1210	Greendale Ave #324
U	Inspector	Mary B.	McKernan	96	Plymouth Road
D	Inspector	Eileen A.	Mecagni	173	Valley Road
U	Inspector	Phyllis K.	Melick	508	Great Plain Ave
U	Inspector	Elizabeth	Mercer	67	Mayo Avenue
U	Inspector	Irene T.	Merrick	94	Elder Road
U	Inspector	Linda	Muckerheide	22	River Park Street
U	Inspector	Joan B.	Oakes	9	Grant Street
U	Inspector	Judith S.	Ogilvie	47	Powers Street

## Election Workers FY 2016-2017

R	Clerk	Ford H.	Peckham	26	Lawton Road
D	Inspector	Claire E.	Pelletier	182	Linden Street Apt D
U	Inspector	Dorothy	Piligian	381	Hillcrest Road
R	Clerk	Sandra E.	Prinz	411	Cartwright Road
D	Clerk	Rosemary	Reddington	199	Tudor Road
U	Inspector	Joseph	Reddington	199	Tudor Road
D	Inspector	Nancy E.	Ridill	102	Lindbergh Avenue
U	Inspector	Margaret A.	Riley	36	Caroline Drive
U	Clerk	Josephine A.	Roman	136	Valley Road
U	Inspector	Carol	Rosenstock	44	Bess Road
	Inspector	Steven	Rosenstock	44	Bess Road
U	Inspector	David L.	Rutter	163	Paul Revere Road
U	Inspector	Lara	Seltzer	154	Hillcrest Road
U	Inspector	Kalpana M.	Shah	168	Linden Street, Apt B
U	Warden	Jean	Slattery	12	Dunbarton Road
U	Inspector	Arlene	Smookler	174	Pine Grove St
R	Inspector	Joan T.	Story	28	Perry Drive
U	Warden	M. Kathleen	Tedoldi	13	Maple Street
U	Inspector	Margaret A.	Tierney	378	Central Avenue
U	Clerk	Joan M.	Tirrell	389	Manning Street
U	Clerk	Sarah A.	Toran	945	Central Avenue
U	Inspector	Thomas	Totten	370	Central Avenue
U	Clerk	Ruth	Wegner	27	Dartmouth Ave
R	Inspector	Alan R.	West	1098	Webster Street
R	Inspector	Myra W.	West	1098	Webster Street
U	Inspector	Gladys	White	1775	Central Ave
D	Inspector	Natalie S.	Woodward	757	Highland Avenue 221N
U	Inspector	Helaine	Yanofsky	111	High Rock Street
U	Inspector	Joan C.	Zwible	700	Webster Street