

TOWN OF NEEDHAM TRUSTEES OF MEMORIAL PARK

MEETING MINUTES

Monday, October 3, 2016 – 7:00 PM – Memorial Park Building

PRESENT: John Gallelo, Chair; Mark Forbes, Vice Chair; Jim Healy, Clerk; Chuck Mangine

ABSENT: Bill Topham; and Matt Borrelli, BOS designee

GUESTS: None

The meeting was called to order by Chair Gallelo at 7:03 pm. A quorum was declared.

The minutes of the August 23, 2016 meeting were approved 4-0.

At our June 8 meeting, Topham had stated some of the fieldhouse windows are unable to be closed, and further, the left side/rear doorway cannot be locked. Borrelli reported this to Public Facilities, which advised in an email dated June 12 that the issues would be remedied. As of tonight's meeting, the windows on the 2nd floor are still not operating properly. Healy will email the Town officials.

With respect to the Memorial Park Building and Grounds Feasibility Study, Healy advised that on 9/26/16, the Permanent Public Building Committee (PPBC) interviewed two bidders for this work and selected the Winter Street Architects. The Trustees look forward to working with this company on the Study and discussing our building's needs and uses with them.

There was a brief discussion about the Town's Finance Director's 2016 Facility Financing Summary (dated June 28, 2016) that shows a Town Meeting vote on the design/construction in November 2017 for \$2 million. Healy will follow up with Finance Director Davison concerning this Summary and report back to the Trustees.

Healy reminded the Trustees there is a Facility Financing Summit scheduled for 10/19 at 7:00 at Powers Hall.

At our last meeting (8/23), Borrelli stated there might be a Trash Summit in November, but we have not heard anything about this since.

Because Borrelli was not able to attend tonight's meeting, Healy will follow up with him on the following issues:

- Order of the Town's capital projects;

- In the BOS's "Goals" as adopted on August 16, 2016, it states that one goal is to "develop a financing plan for the **first projects** in the Eight Building Plan." Borrelli stated that the Memorial Park building is included in the "Eight Building Plan", but he agreed to clarify what was meant by the development of a financing plan for the **first projects** in this Plan.
- Whether the BOS might consider a Memorial Park Building "design" Warrant Article for the May 2017 Annual Town Meeting; and
- Whether we can get the old, unnecessary telephone pole next to the Gateway Garden removed.

A Motion to Adjourn was made, seconded and approved 4–0 at 7:31 pm.

END OF MINUTES.

The next Trustees meeting is tentatively set for Thursday, October 27, 2016 at 7:00 p.m., at the fieldhouse.

Respectfully submitted,

James G. Healy, Trustee and Clerk