

BOARD OF SELECTMEN

May 22, 2018

Needham Town Hall

Revised Agenda

Note: Agenda subject to revision, start times are approximate and agenda items may be discussed at earlier or later times.

	6:00	Informal Meeting with Citizens <i>One or more members of the Board of Selectmen will be available for informal discussion with citizens. While not required, citizens are encouraged to call the Selectmen's Office at (781) 455-7500 extension 204 in advance to arrange for an appointment. This enables the Board to better assure opportunities for participation and respond to citizen concerns.</i>
1.	6:15	Hearing – Change of Manager Needham Food & Beverage Jennifer Hartley, Proposed Manager
2.	6:25	Approve Zero Interest Bonds with MWRA - David Davison, Assistant Town Manager/Director of Finance - Evelyn Poness, Town Treasurer/Collector - Richard Merson, Director of Public Works
3.	6:35	Town Manager Town Manager's Report
4.	6:40	Board Discussion Committee Reports
5.	6:45	Executive Session Exception 6: Acquisition of real property
6.	7:00	Public Hearing for the removal of (1) Public Shade Tree at 646 Webster St., Needham MA. Ed Olsen, Parks & Forestry Superintendent
7.	7:00	Meet with Planning Board- Public Safety Hearing

CONSENT AGENDA *=Backup attached

1.	Accept the following donations made to Needham Youth & Family Services to sponsor its Junior Police program: \$50 from Tanya Cherkerzian, a Needham resident; \$50 from Adi Chenki-Shapsa, a Needham resident; \$30 from Claudia Marie Pape, a Needham resident; and \$30 from Julie Comenzo, a Needham resident.
2.	Accept a donation in the amount of \$250 made to the Student Awareness of Fire Education program from The Exchange Club of Needham.
3.	Accept donation of 6 x 10 nylon American Flag to fly at Avery Square from Ted Shaughnessy of Henderson Properties Partnership.
4.*	Approve a Special One Day Wines and Malt Beverages License for Michelle Freniere of Needham Pool and Racquet to hold its New Member Reception on June 8, 2018 from 6:00 p.m. to 9:00 p.m. The event will be held at Needham Pool and Racquet Club, 1550 Central Avenue, Needham.
5.*	Water & Sewer Abatement Order #1255

6.	Accept a donation of quick release bases for Asa Small Diamond at DeFazio made to the Needham Park and Recreation Commission from Needham Baseball and Softball. The estimated value of the items is \$603.
7.*	Approve minutes of May 7, 2018, May 9, 2018, and May 14, 2018.
8.	Approve a 2018 Weekday and Sunday Entertainment license for the Rotary Club of Needham, who will be hosting a carnival in July 2018 in Needham.
9.	Accept the following donation made to the Needham Community Revitalization Trust Fund: \$1000 from Needham’s Women’s Club.
10.	Approve a request from the Public Health Department for a 20(b) exemption to allow Town employee Kristen Lindley, working as a Social Worker in the Aging Services Division for 27.5 hours per week, to accept work as a Youth Services Program Coordinator with the Police Department for ten hours per week.
11.	Approve the Notice of Experimental Traffic Regulation in accordance with the Needham Traffic Rules and Regulations Section 3-6 for A Street, Food Vendor Parking Only, East sideline of A street 80 foot section across from 40 A Street- Tuesday – Friday from 9:00 a.m. to 3:00 p.m.; and for 4 th Avenue Food Vendor Parking Only, West sideline of 4 th Avenue 50 foot section in front of 115-117 4 th Avenue- Tuesday – Friday from 9:00 a.m. to 3:00 p.m. for the period May 22, 2018 to June 25, 2018.
12.	Grant permission for the following residents to hold block parties:

Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Rachel Black	83 Nardone Road	Jarvis Circle/Nardone Road	6/30/2018	7/1/2018	1pm-7pm
Rachel Terdrake	7 Hollow Ridge Road	Hollow Ridge Road	6/16/18	n/a	5pm-9pm
Daniel Burns	6 Louart Drive	Wildale Circle	9/8/18	9/9/18	3pm-8pm
Audrey Syatt	75 Gay Street	Brackett Street	6/16/18	n/a	5pm-9pm
Mia Rizzo	64 Pinewood Rd	Pinewood Road	6/16/18	TBD	3pm-9pm

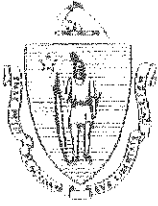


**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/22/2018

Agenda Item	Change of Manager – Needham Food and Beverage (operating in the Claremont Needham Suites, 200 First Avenue)
Presenter(s)	Jennifer Hartley, Proposed Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Needham Food and Beverage, LLC, operating in the Claremont Needham Suites, 200 First Avenue, Needham, has submitted an application for a change in manager. Our review indicates that Ms. Hartley meets the statutory requirements to serve as a manager of a facility licensed to dispense alcohol. The additional filing materials seem in order.	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
Suggested Motion: <i>Move that the Board of Selectmen approve and sign an application for a Change in Manager to Jennifer Hartley for Needham Food and Beverage, LLC, 200 First Avenue, Needham and to forward this application to the ABCC for approval.</i>	
3.	BACK UP INFORMATION ATTACHED
1. Amendment Application for a Change of Manager 2. Applicant's Statement 3. Vote of the Corporate Board All other documents related to these transactions are on file in the Town Manager's Office	



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

AMENDMENT APPLICATION FOR A CHANGE OF MANAGER

Please complete this entire application, leaving no fields blank. If field does not apply to your situation, please write N/A.

1. NAME OF LICENSEE (Business Contact)

NEEDHAM FOOD AND BEVERAGE, LLC

ABCC License Number

03799-RS-0770

City/Town of Licensee

NEEDHAM

2. APPLICATION CONTACT

The application contact is required and is the person who will be contacted with any questions regarding this application.

First Name: BRIAN

Middle: J

Last Name: HUGHES

Title: Attorney

Primary Phone: 508-822-0178

Email: BHUGHES@BRCSM.COM

3. BUSINESS CONTACT

Please complete this section ONLY if there are changes to the Licensee phone number, business address (corporate headquarters), or mailing address.

Entity Name:

Primary Phone:

Fax Number:

Alternative Phone:

Email:

Business Address (Corporate Headquarters)

Street Number:

Street Name:

City/Town:

State:

Zip Code:

Country:

Mailing Address

☐ Check here if your Mailing Address is the same as your Business Address

Street Number:

Street Name:

City/Town:

State:

Zip Code:

Country:

APPLICATION FOR A NEW RETAIL ALCOHOLIC BEVERAGES LICENSE

4. MANAGER CONTACT

The Manager Contact is required and is the individual who will have day-to-day, operational control over the liquor license.

Salutation First Name Middle Name Last Name Suffix

Social Security Number Date of Birth

Primary Phone: Email:

Mobile Phone: Place of Employment

Alternative Phone: Fax Number

Citizenship / Residency / Background Information of Proposed Manager

Are you a U.S. Citizen? ☒ Yes ☐ No

Have you ever been convicted of a state, federal, or military crime? ☐ Yes ☒ No

If yes, attach an affidavit that lists your convictions with an explanation for each

Have you ever been Manager of Record of a license to sell alcoholic beverages? ☐ Yes ☒ No

If yes, please list the licenses for which you are the current or proposed manager:

Do you have direct, indirect, or financial interest in this license? ☐ Yes ☒ No

If yes, percentage of interest

If yes, please indicate type of Interest (check all that apply):

- | | |
|---|--|
| ☐ Officer | ☐ Sole Proprietor |
| ☐ Stockholder | ☐ LLC Manager |
| ☐ LLC Member | ☐ Director |
| ☐ Partner | ☐ Landlord |
| ☐ Contractual | ☐ Revenue Sharing |
| ☐ Management Agreement | ☐ Other |

Please indicate how many hours per week you intend to be on the licensed premises

Employment Information of Proposed Manager

Please provide your employment history for the *past 10 years*

Date(s)	Position	Employer	Address	Phone
1/2011-Present	General Manager	Claremont Hotels, LLC	1 Lakeshore Center, Bridgewater	508-279-4300
6/2006-12/2010	Asst. General Manager	LaFrance Hospitality	Westport, MA	

Prior Disciplinary Action of Proposed Manager

Have you ever been involved directly or indirectly in an alcoholic beverages license that was subject to disciplinary action? If yes, please complete the following: **NO,**

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

APPLICANT'S STATEMENT

I, **ELIAS PATOUCHEAS, MANAGER** the: ☐ sole proprietor; ☐ partner; ☐ corporate principal; ☒ LLC/LLP member
Authorized Signatory

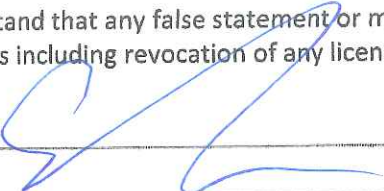
of **CLAREMONT FOOD AND BEVERAGE, LLC**, hereby submit this application for **LIQUOR LICENSE MANAGER FOR NEEDHAM FOOD AND BEV**
Name of the Entity/Corporation Transaction(s) you are applying for

(hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statement and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises does not violate any requirement of the ABCC or other state law or local ordinances;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the Application information as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of, the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.

Signature:



Date:

3/22/18

Title:

MANAGER, CLAREMONT FOOD AND BEVERAGE, LLC,

MEMBER of Needham Food and Beverage LLC

VOTE OF THE LIMITED LIABILITY COMPANY

At a meeting of the members of NEEDHAM FOOD AND BEVERAGE, LLC held at One Lakeshore Center, Bridgewater, Massachusetts 02324 on March 22, 2018:

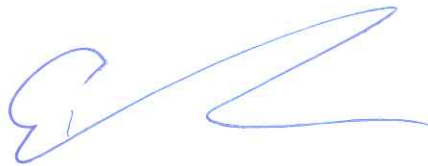
The Company hereby made affirmative votes on the following matters:

“VOTED: To appoint JENNIFER HARTLEY its liquor license manager or principal representative, with as full authority and control of the premises as described in the license of the company and of the conduct of all business therein relative to alcoholic beverages as the license itself could in any way have and exercise if it were a natural person resident in the Commonwealth of Massachusetts and that a copy of this vote duly certified by the manager of the company and delivered to said manager shall constitute written authority required by Sec. 26, Chapter 138, G.L.”

This is to certify that Needham Food and Beverage, LLC is a limited liability company duly organized under the laws of the Commonwealth of Massachusetts.

This Company has NOT been dissolved.

A TRUE COPY ATTEST



Elias Patoucheas, Manager

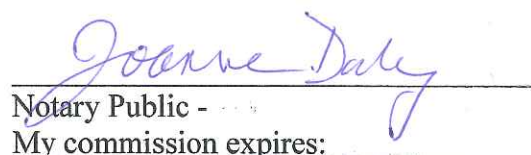
Date: March 22, 2018

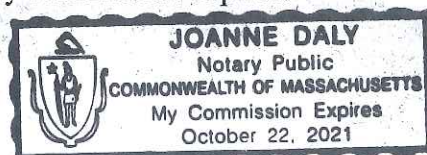
COMMONWEALTH OF MASSACHUSETTS

Plymouth, ss.

March 22, 2018

On this 22 day of March, 2018, before me, the undersigned notary public, personally appeared Elias Patoucheas, Manager of Needham Food and Beverage, LLC, and proved to me through satisfactory evidence of identification, which was ☐ a Massachusetts Driver's License; ☐ oath or affirmation of a credible witness known to me who knows the above signatories; or ☒ my own personal knowledge of the identity of the signatories, to be the person whose name is signed on the preceding or attached document, and he acknowledged to me that he signed it voluntarily as his free act and deed and as the free act and deed of Needham Food and Beverage, LLC for its stated purpose.


Notary Public -
My commission expires:





**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 05/22/2018

Agenda Item	Approve Zero Interest Bonds with MWRA
Presenter(s)	David Davison, Assistant Town Manager/Director of Finance Evelyn Poness, Town Treasurer/Collector Richard Merson, Director of Public Works

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Massachusetts Water Resources Authority offers member communities zero interest loans for certain water and sewer system improvements. The Town of Needham has three eligible capital projects which will be financed through the MWRA. First, we will be awarded a grant/loan by the MWRA I/I Local Financial Assistance Program for \$326,450. The funds will be used to finance a portion of the I/I removal project of which \$146,902.50 is a direct grant and the balance will be an interest free loan. The two remaining projects will be borrowed through the Local Water Assistance Program. The Board will be asked to approve the execution of the loan agreements and the bond amounts.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	
Please note there are four (4) motions to be acted upon by the Board.			
Motion A			
Move that the sale of the \$179,547.50 Sewer Bond of the Town dated June 11, 2018, to Massachusetts Water Resources Authority (the "Authority") is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on May 15 of the years and in the principal amounts as follows:			
Year Installment			
2019 \$35,909.50			
2020 35,909.50			
2021 35,909.50			
2022 35,909.50			
2023 35,909.50			



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

Motion B

Move that the sale of the \$1,000,000 Water Bond of the Town dated June 11, 2018, to the Authority is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on May 15 of the years and in the principal amounts as follows:

<i>Year</i>	<i>Installment</i>	<i>Year</i>	<i>Installment</i>
2019	\$100,000	2024	\$100,000
2020	100,000	2025	100,000
2021	100,000	2026	100,000
2022	100,000	2027	100,000
2023	100,000	2028	100,000

Motion C

Move that the sale of the \$1,131,265 Water Bond of the Town dated June 11, 2018, to the Authority is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on May 15 of the years and in the principal amounts as follows:

<i>Year</i>	<i>Installment</i>	<i>Year</i>	<i>Installment</i>
2019	\$113,126.50	2024	\$113,126.50
2020	113,126.50	2025	113,126.50
2021	113,126.50	2026	113,126.50
2022	113,126.50	2027	113,126.50
2023	113,126.50	2028	113,126.50

Motion D

Move that each member of the Board of Selectmen, the Town Clerk, and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote.

BACK UP INFORMATION ATTACHED

NO

- a. The bonds and other legal documents will be brought to the meeting.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 05/22/2018

Agenda Item	Town Manager's Report
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Town Manager will update the Board on issues not covered on the agenda.	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
3.	BACK UP INFORMATION ATTACHED
none	



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/22/2018

Agenda Item	Committee Reports
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
<i>Board members will report on the progress and / or activities of their Committee assignments.</i>	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
3.	BACK UP INFORMATION ATTACHED
(Describe backup below)	
None	



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 05/22/2018

Agenda Item	Public Hearing for the removal of one (1) Public Shade Tree at 646 Webster St., Needham MA
Presenter(s)	Edward Olsen, Tree Warden, Parks & Forestry Superintendent

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
Suzanne and James Bandanza of 646 Webster St., are requesting permission to have one Public Shade Tree removed. Mr. and Mrs. Bandanza are concerned about the debris that the tree sheds onto the sidewalk and front yard. In addition to the debris, the Bandanzas' are also concerned about comprised site lines as tenants are pulling out of the driveway. Given these circumstances and the fact that this tree is a healthy specimen Red Oak, the Tree Warden does object to the removal of the tree requested, and would respectfully ask that the Board of Selectmen support the Tree Wardens' recommendation at the Public Shade tree hearing.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	☒ _x_ YES	☐ _NO
Under M.G.L. Ch. 87, Requires a Vote by the Board of Selectmen Suggested Motions: 1. "That the Board vote to deny, and sign the Public Shade Tree Hearing form for the removal of one 36.5-inch Red Oak tree in front of 646 Webster St."			
3.	BACK UP INFORMATION ATTACHED	☒ _x_ YES	☐ _NO
(Describe backup below) 1. Legal Ad published in Needham Times, issues 05/10/18, 05/17/18, 2. List of Notified Abutters 3. Public Shade Tree Hearing Approval Form 4. Tree hearing request email and supporting documentation from S. Bandanza dated 04/05/18 5. Letter from Tree Warden, E. Olsen to B.O.S., 05/16/18			

Edward Olsen

From: Suzanne Bandanza <sbandanza@gmail.com>
Sent: Thursday, April 05, 2018 3:18 PM
To: Edward Olsen
Cc: Kate Fitzpatrick
Subject: Request to appear before Selectman for tree removal @ 646 Webster
Attachments: Edward Olsen Letter to Appear before selectman.pdf; 646 Webster Street Tree Driveway Fence.pdf; Green House Webster Street Tree Down.pdf; 433 Webster Street Tree Limb.pdf; Boston Globe March 6 2018.pdf

Ed,

Attached please find my written request to appear before the Selectman. In addition to my letter, I have attached photos which reinforce the thought process and our rationale. I'm copying Kate Fitzpatrick on this just as I did when we first spoke in June of 2017.

Appreciate your expediting this as quickly as possible.

Thank you,

Sue Bandanza

April 5, 2018

Edward Olsen
Parks & Forestry Superintendent
500 Dedham Avenue
Needham, MA 02492

Ed,

My husband and I purchased 646 Webster in March of 2017. In June of 2017, I reached out to you regarding the removal of a large oak tree at the end of our driveway. I was informed that it was a protected shade tree and that the Town was responsible for it.

Since our last discussion much has changed at 646 Webster Street and we feel there are many reasons to remove the tree. The two-family home next door has been torn down and replaced with two townhouses. Property lines are extremely tight and there will be a fence running along the driveway all the way to the sidewalk. This will create an additional obstacle for tenants pulling out of the driveway and cars, bicyclists, and pedestrians on Webster Street.

The many nor'easters this winter have challenged both residents and communities with property damage from fallen trees and tree limbs. Our oak tree is at least 70 feet high, has limbs over the wires to the house, the driveway, the sidewalk and Webster Street! There is evidence of the removal of a tree limb(s) over Webster Street. Being a new owner, I don't know if it was the result of a previous fallen limb, or removal by the Town. I have attached pictures documenting the debris that the tree sheds all over the sidewalk and front yard daily.

The Boston Globe headline "When Shade Becomes Menacing" dated March 6, 2017 states clearly why as the homeowners of 646 Webster we are asking the Town to remove the tree. We believe this tree is a safety hazard and it is time to replace it, or simply remove it.

Please begin the process of allowing us to appear on the Selectman's docket.

Thank you,


Suzanne and James Bandanza

Cc: Kate Fitzpatrick

The Boston Globe

TUESDAY, MARCH 6, 2018

WHITMAN: WHEN SHADE BECOMES MENACING



Crews on Monday removed a tree that fell on a Commercial Street home in Whitman. That town is one of several struggling to clear fallen trees and limbs from yards and their streets before the next storm hits Wednesday, B1 and B5.

JESSICA RUNALDI/GLOBE STAFF

QUINCY: FOR COASTAL RESIDENTS, AN OMINOUS HORIZON

By Brian MacQuarrie and John R. Ellement
GLOBE STAFF

QUINCY — Three days after a vicious nor'easter pounded coastal neighborhoods here with heavy flooding and near-hurricane winds, wreckage lay scattered in the mud-coated streets leading to the Houghs Neck peninsula.

Generator-powered pumps sucked saltwater from flooded basements and emptied it into the street. Shattered fences and broken trees littered yard after yard. And the ruined mementos of a lifetime — photos, jewelry,



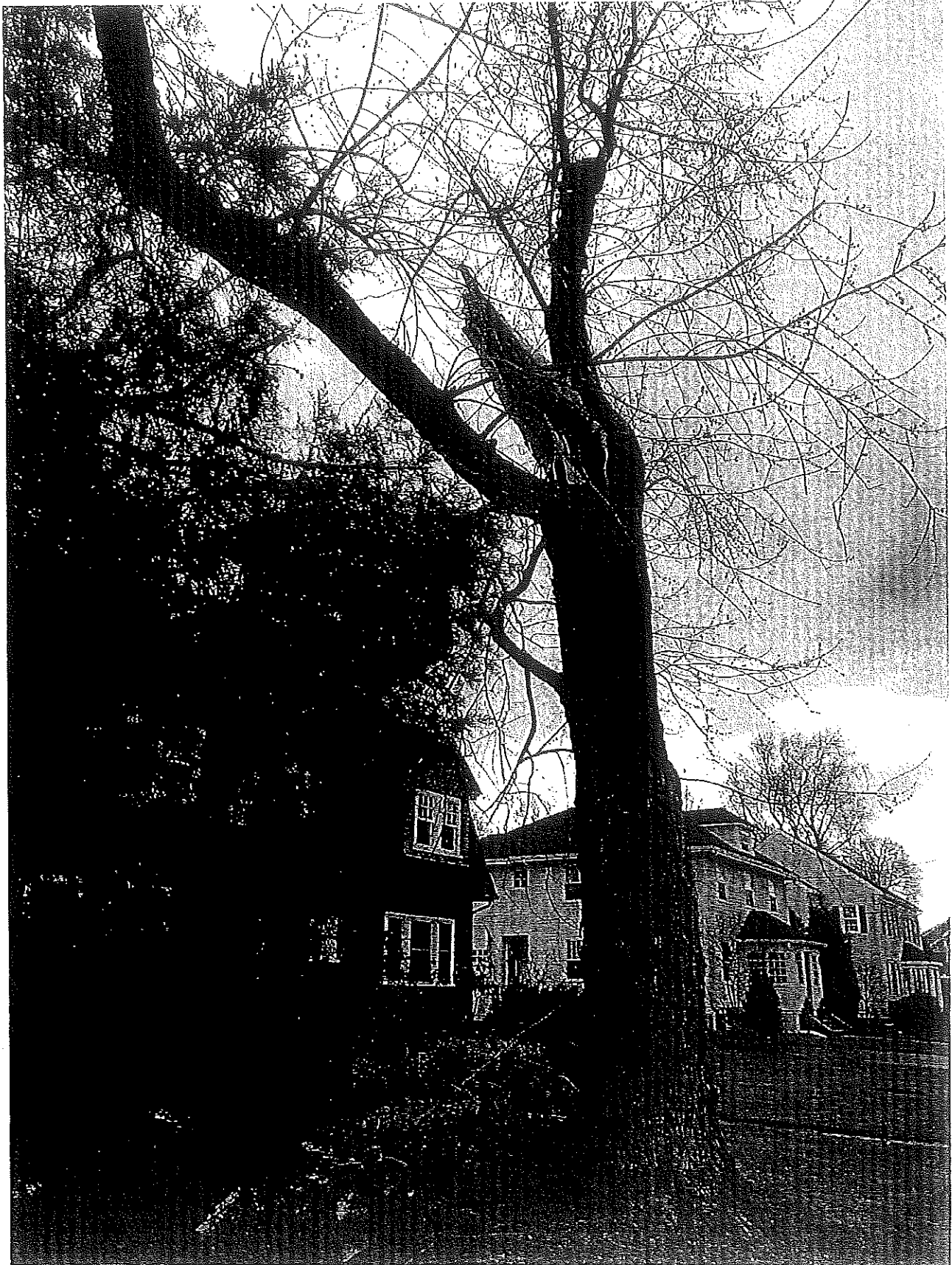
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4/5/2018

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4/5/2018

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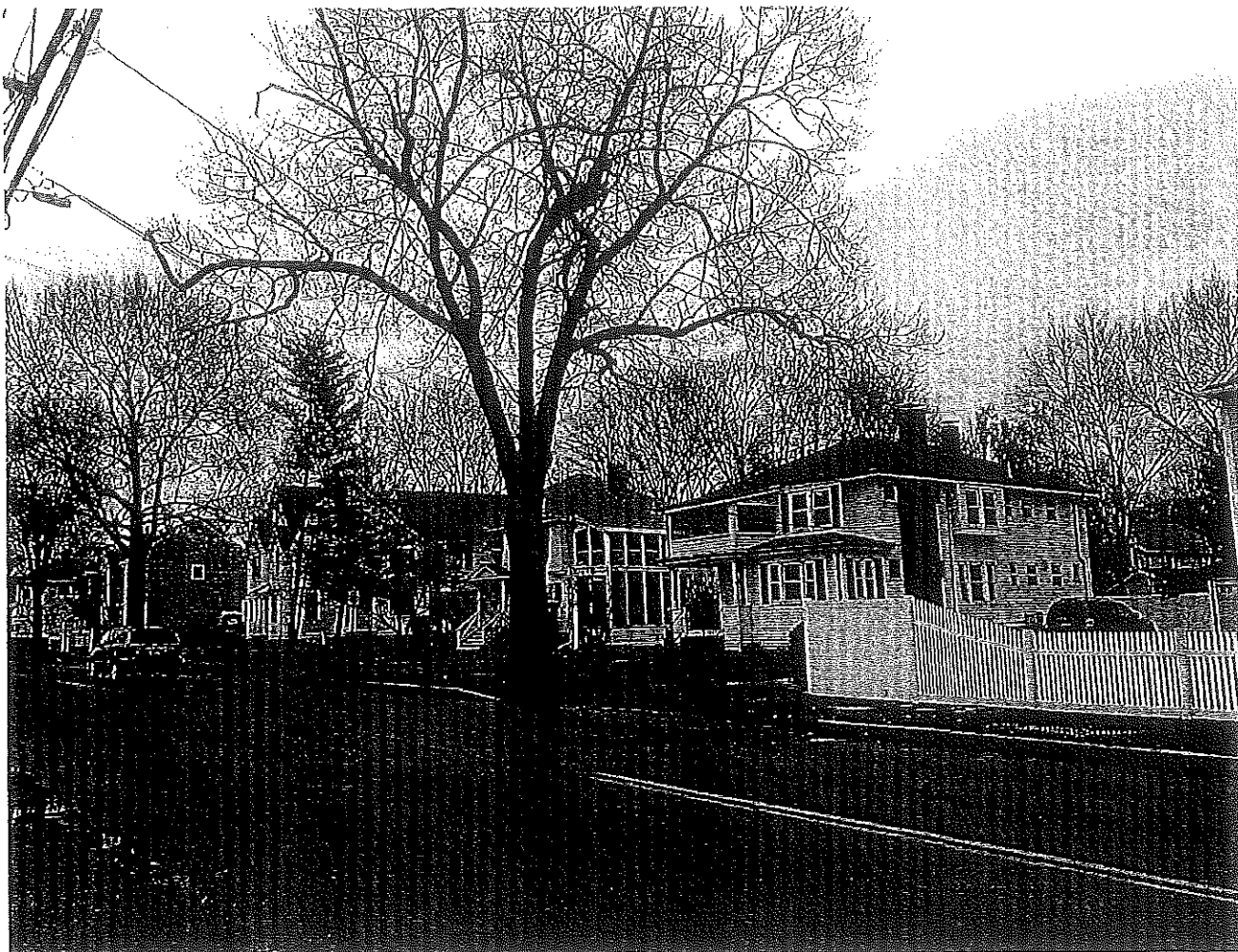
4/5/2018

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4/5/2018

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Needham Times Paper

Legal Ad

Date: 5/10/18

646 WEBSTER STREET - TREE REMOVAL
LEGAL NOTICE
NOTICE
TOWN OF NEEDHAM
PUBLIC WORKS DEPARTMENT

NOTICE is hereby given that Suzanne and James Bandanza have petitioned for the removal of one (1) PUBLIC SHADE TREE at 646 Webster Street in the front of the property as follows:

SPECIES	DIAMETER	CONDITION
Red Oak	36.5 inches	Fair/Good

Permission is respectfully requested to remove one (1) Public Shade Trees, which they consider to be a hazard to their property.

A PUBLIC HEARING will be held in the Office of the Board of Selectmen, Town Hall, 1471 Highland Ave., Needham, Massachusetts at 7:00 PM, Tuesday, the 22nd day of May, 2018, at which time and place all interested persons may appear and be heard.

Needham Board of Selectmen,

AD#13686895
Needham Times 5/10, 5/17/18

Legal Notices

646 WEBSTER STREET - TREE REMOVAL

LEGAL NOTICE
NOTICE
TOWN OF NEEDHAM
PUBLIC WORKS DEPARTMENT

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Needham Board of Selectmen

AD#13686895
Needham Times 5/10, 5/17/18



Town of Needham-DPW
Parks and Forestry Division
500 Dedham Ave.
Needham, MA 02492
781-455-7550, ext. 316

ABUTTER'S NOTICE

TOWN OF NEEDHAM
PUBLIC WORKS DEPARTMENT

NOTICE is hereby given that Suzanne and James Bandanza have petitioned for the removal of
one (1)

PUBLIC SHADE TREE

as follows: At 646 Webster St. in the front of the property

<u>SPECIES</u>	<u>DIAMETER</u>	<u>CONDITION</u>
<u>Red Oak</u>	<u>36.5 inches</u>	<u>Fair/Good</u>

Permission is respectfully requested to remove one (1) Public Shade Tree.

A PUBLIC HEARING will be held in the Office of the Board of Selectmen, Town Hall,
Needham, Massachusetts at 7:00 P.M., Tuesday the 22nd day of May, 2018,
at which time and place all interested persons may appear and be heard.

If you have any questions, please call Edward Olsen at 781-455-7550 ext 316.

LAMPEDECCHIO, MARNETTO
LAMPEDECCHIO, LYNN A.
646 WEBSTER ST
NEEDHAM, MA 02492

WILLIS, KENNETH T. &
WILLIS, AMY H.
10 HOLLAND TERR
NEEDHAM, MA 02492

RAY, KALLOL &
RAY, SOMA
23 HOLLAND STREET
NEEDHAM, MA 02492

LAMBERT, HAROLD T., TR.
C/O KCB HOMES LLC
14 SPRINGDALE AVE
DOVER, MA 02030

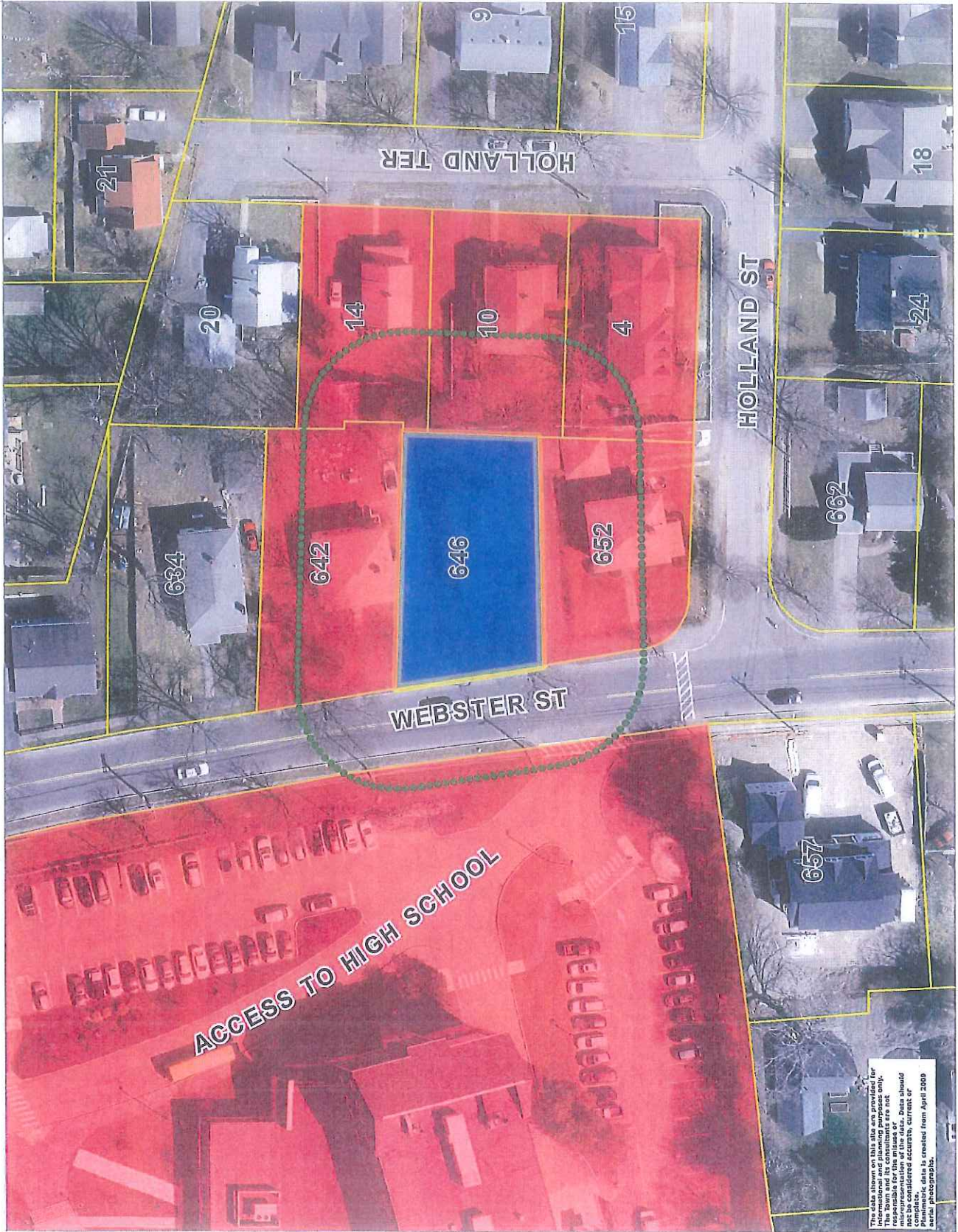
BARR, BARBARA M. TR &
ANDERSON, SHEILA A. TR,
642 WEBSTER ST
NEEDHAM, MA 02492

DAURIA, THOMAS E &
DAURIA, SELINA T
14 HOLLAND TER
NEEDHAM, MA 02492

TOWN OF NEEDHAM
SCHOOL DEPT--NEEDHAM
1471 HIGHLAND AVE
NEEDHAM, MA 02492



- Parcels with Offsets
- Electrical
 - Electrical Box
 - Electrical Substation
 - MA Highways
 - Interstate
 - US Highway
 - Numbered Routes
 - Town Boundary
 - Abutting Towns
 - Abutting Towns Mask



NOTICE

TOWN OF NEEDHAM PUBLIC WORKS DEPARTMENT

NOTICE is hereby given that Suzanne and James Bandanza have petitioned for the removal of one (1)

PUBLIC SHADE TREE

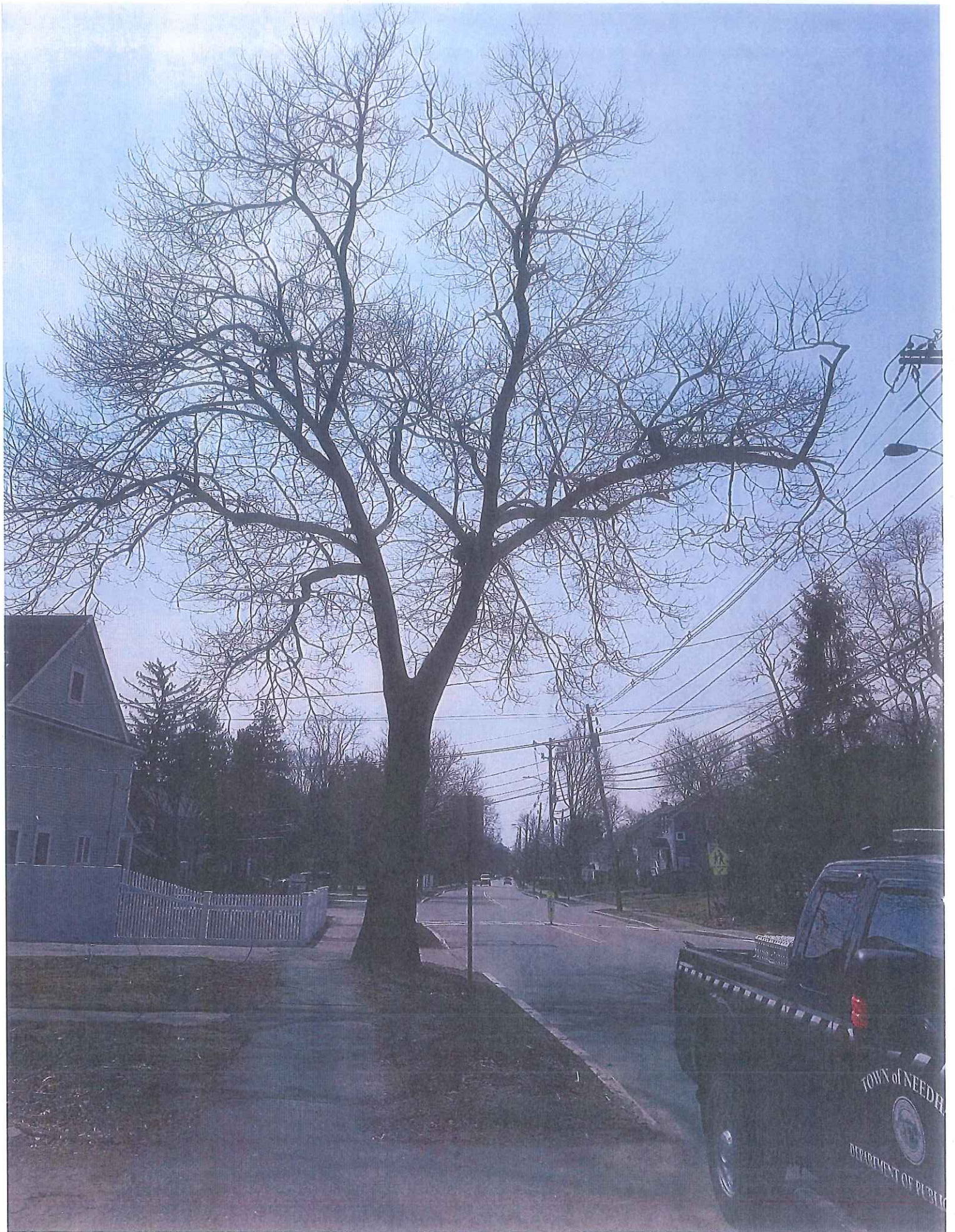
As follows: At 646 Webster St. in the front of the property

<u>SPECIES</u>	<u>DIAMETER</u>	<u>CONDITION</u>
<u>Red Oak</u>	<u>36.5 inches</u>	<u>Fair/Good</u>

Permission is respectfully requested to remove one (1) Public Shade Trees, which they consider to be a hazard to their property.

A PUBLIC HEARING will be held in the Office of the Board of Selectmen, Town Hall, Needham, Massachusetts at 7:00P.M. Tuesday the 22nd day of May, 2018 , at which time and place all interested persons may appear and be heard.

Needham Board of Selectmen





Town of Needham-DPW
Parks and Forestry Division

500 Dedham Ave.
Needham, MA 02492
781-455-7550, ext. 316

May 17, 2018

Board of Selectmen
Town Hall
Needham, MA 02492

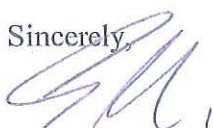
RE: TREE REMOVAL AT 646 Webster St.

Dear Members of the Board:

Suzanne and James Bandanza, of 646 Webster St. have petitioned for the removal of one Red Oak tree located on Town Property. The Bandanzas' have expressed their desire to have the tree removed. Their concerns are based on comprised site lines while exiting the property, as well as general fear of the tree because it has a very large and encompassing canopy. The tree is located within the Town layout on the grass berm between the sidewalk and roadway. Since I found the tree in Fair/Good condition, not a hazard to the public, a Public Shade Tree Hearing is required.

It is my professional opinion that any safety concerns are unfounded. Trees do naturally shed some twigs and limbs as part of its normal life cycle. By the photos provided I did not see anything out of the ordinary. This Town street tree is exhibiting good growth and has some very minor dead wood that can be pruned out. Therefore I believe that removal of this very old, mature Red Oak is not justified by the arguments laid out by the Bandanzas'. The location of the tree does not fall within the Town's present tree planting guidelines, which recommend that a tree be planted at least 10 feet from a driveway opening, however given the age and condition of this tree I find it difficult to support the justification of its' removal on this basis alone. In conclusion I would like to say that over the last eight years I have not struggled as much with any previous hearing request. With each situation I truly try to look at the request with empathy, logic and the supporting facts. Typically most requests have a solid basis for the removal. Unfortunately there just was not enough true supporting evidence in this case. I tend to receive a lot of these very concerned calls after major wind events like we just experienced in March. I worry that many trees are lost shortly after these storms due to the negative publicity that takes place in the media afterwards, stirred up by dramatic images.

Sincerely,



Edward J. Olsen

Tree Warden / Superintendent, Parks and Forestry Division

NOTICE

TOWN OF NEEDHAM PUBLIC WORKS DEPARTMENT

NOTICE is hereby given that Suzzane and James Bandanza have petitioned for the removal of one (1)

PUBLIC SHADE TREE

As follows: At 646 Fair Webster St. on the front of the property

<u>SPECIES</u>	<u>DIAMETER</u>	<u>CONDITION</u>
<u>Red Oak</u>	<u>36.5 inches</u>	<u>Fair/Good</u>

Permission is respectfully requested to remove one (1) Public Shade Tree.

A PUBLIC HEARING will be held in the Office of the Board of Selectmen, Town Hall, Needham, Massachusetts at 7:00 P.M., Tuesday the 22nd day of May, 2018, At which time and place all interested persons may appear and be heard.

☐

APPROVED

☐

NOT APPROVED

Needham Board of Selectmen

emailed 5/18/18
pd. CL \$25. 5/18/18

**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**

(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	Michelle Freniere		
Event Manager Address	121 Dawson Dr, Needham, MA 02492		
Event Manager Phone Number	617-966-8960		
Organization Representing (if applicable)	Needham Pool and Racquet Club		
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit ☐ For profit ☐ Proof of non-profit status is attached Form of Proof: _____		
Name of Event	New Member Social / Reception		
Date of Event	June 8, 2018		
License is for Sale of: ☒ Wines & Malt Beverages Only ☐ All Alcoholic Beverages (for non-profit groups only)			
Requested Time for Liquor License	FROM:	6 pm	TO: 9 pm
Are tickets being sold in advance for this event?	☐ YES \$	/per ticket	☒ NO
Is there an admission fee for this event?	☐ YES \$	/per ticket	☒ NO
Are you using dues collected to purchase alcohol for this event?	☒ YES	☐ NO	
How many people are you expecting at this event?	About 100		
Name & address of event location. Please attach proof of permission to use this facility. Needham Pool and Racquet Club, 1550 Central Ave, Needham			
Who will be serving the alcohol to your guests? Special Occasions Catering - 2 bartenders			
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate). " "			
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan. Guests will be served alcohol via a bar staffed by 2 bartenders.			
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))			
Event Manager Signature:			Date:
Michelle Freniere			4/18/18

11:34

LTE



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Events

28

3 Comments

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OLDER



Samantha Shimer Clark



March 1 · Needham

NPRC Members – mark
your calendars. New
Member Reception is
Friday, June 8th!

13

Seen by  +90

Like

Comment

Suggested Groups

Town of Needham
Water Sewer Billing System
Adjustment Form

DEPARTMENT OF PUBLIC WORKS

TO:
TOWN TREASURER AND COLLECTOR
cc: TOWN ACCOUNTANT, WATER AND SEWER SUPERINTENDENT

WHEREAS the appropriate divisions of the Department of Public Works have submitted to you the following commitment(s) on the dates listed below for the collection of water, sewer revenue and

WHEREAS certain inadvertent error(s) were made in said commitment(s), it is hereby requested that you abate these particular account(s) in the amount(s) stated below.

Water Sales: - \$145.20

Water Irrigation: - \$6.60

Water Admin Fees \$0.00

Sewer Sales: - \$324.48

Transfer Station Charges: \$0.00

Total Abatement: - \$476.28

Order #: 1255

Read and Approved:


Assistant Director of Public Works

5/17/2018

For the Board of Selectmen

Date: 5/22/18


Director of Public Works

**Town of Needham
Water Sewer Billing System
Adjustment Form**

Prepared By:	Last Name	First Name	Customer ID#	Location ID#	Street Number	Street Name	Irrigation Water	Domestic Water	Sewer	Total	Reason	Corrected Last Read Y/N
DB	Raisman	Richard	41257	17934	20	Burr Drive	\$0.00	-\$18.60	-\$16.44	-\$35.04	ACC	N
DB	Litchman	Michael J & Elisa M	22217	4132	78	Coolidge Avenue	-\$6.60	\$0.00	\$0.00	-\$6.60	ACC	N
DB	Markell	Mark	20097	12742	62	Cynthia Road	\$0.00	-\$23.70	-\$21.48	-\$45.18	ACC	N
JO	Council on Aging (*)						\$0.00	-\$102.90	-\$286.56	-\$389.46	COA	N
Total:										-\$476.28		

ALSO, LET THIS SERVE AS AUTHORIZATION TO ABATE ANY PENALTY OR INTEREST WHICH HAS ACCRUED DUE TO THE NON-PAYMENT OF AMOUNTS AS STATED ABOVE.

Legend:

O.I. = O.I. reading slower than inside meter causing large bill when inside meter is read.
 TWN = Town Project caused damage to private property
 EC = Extenuating Circumstances
 Equip = Equipment Malfunction
 UEW = Unexplained water loss
 ACC = Accidental Water Loss
 BP = Billing Period beyond 100 days
 COA - Council on Aging

BOARD OF SELECTMEN

* MINUTES *

May 7, 2018

6:50 p.m. A special meeting of the Board of Selectmen was convened by Chair Daniel Matthews at the Needham Town Hall. Present were Mr. John Bulian, Mr. Moe Handel, Mr. Matthew Borrelli, and Town Manager Kate Fitzpatrick. Ms. Cooley was not present.

Appointments and Consent Agenda

Motion: Mr. Bulian moved that the Board of Selectmen vote to approve the Appointments and Consent Agenda as presented. Mr. Borrelli seconded the motion. Unanimous: 4-0.

1. Approve a One Day Special All Alcoholic Beverages license for Chris Brinkhaus of St. Sebastian's School to host its Reunion weekend events on May 18, 2018 and May 19, 2018. Both events are from 5:00 p.m. to 11:00 p.m. Events will be held in the Birmingham Academic Building and in Ward Hall, 1191 Greendale Avenue, Needham.
2. Ratify a road event form from Melissa Lassonde of Needham Baseball and Softball, who held its opening day parade in Needham on April 29, 2018 from 10:45 a.m. to 12:00 p.m. The route of the parade was approved by the following departments: DPW, Police, Fire, and Park and Recreation.
3. Approve a request from Angela Phinney of Bikes Not Bombs for its event to be held on June 10, 2018. It is a bike-a-thon event that will have cyclists riding through a portion of Needham during the 40 mile route of the ride, as well as the return path of the 60 mile ride. They will be in Needham around 11:45 a.m. The Needham portion of the route has been approved by the DPW, Police, Fire and Park and Recreation departments.
4. Approve Mobile Food Vendor applications for BowlBoyz, and Chicken and Rice Guys pending successful inspections from Public Health and Fire. Locations will be in the Needham Crossing area and DeFazio Field Complex. Completed applications are on file in the Office of the Town Manager.
5. Accept donation of approximately three dozen cemetery flags made to the Town of Needham from Rosalie Fontecchio, a Westwood resident.
6. Approve a 2018 Common Victualler License for Stacy's Juicebar to open a second location at 250 1st Avenue Ste. 200, Needham MA 02494.
7. Approve draft Interim Rules and Regulations for Use of Memorial Park Fieldhouse.

Town Meeting Preparation – The Board discussed items on the Annual Town Meeting Warrant.

Motion: Mr. Handel moved that the Board vote to amend Article 46 – Amend General By-Law/Public Construction. Mr. Borrelli seconded the motion. Unanimous: 4-0.

Motion: Mr. Borrelli moved that the Board vote to amend Article 48 – Amend General By-Law/Vaccination Requirement. Mr. Handel seconded the motion. Unanimous: 4-0.

Motion: Mr. Handel moved that the Board vote to amend Article 52 – Amend General By-Law/Non-Criminal Disposition. Mr. Bulian seconded the motion. Unanimous: 4-0.

Motion: Mr. Borrelli moved that the Board vote to seek postponement of Article 30 – Appropriate for Memorial Park Building Construction if it comes up on the first night of Town Meeting. Mr. Handel seconded the motion. Unanimous: 4-0.

The Board discussed the LED replacement project under Article 32 and agreed that additional information and discussion is warranted on the specific lights chosen if the grant schedule permits.

7:15 p.m.

Motion: Mr. Borrelli moved that the Board adjourn its meeting contemporaneously with the adjournment of Town Meeting. Mr. Bulian seconded the motion. Unanimous: 4-0.

Note: The Annual Town Meeting adjourned for the evening at 10:55 p.m.

BOARD OF SELECTMEN

* MINUTES *

May 9, 2018

6:50 p.m. A special meeting of the Board of Selectmen was convened by Chair Daniel Matthews at the Needham Town Hall. Present were Mr. John Bulian, Mr. Moe Handel, Mr. Matthew Borrelli, and Town Manager Kate Fitzpatrick. Ms. Cooley was not present.

No Place for Hate – Mr. Matthews said that given the circumstances related to graffiti at Needham High School, he and Ms. Fitzpatrick conferred and allowed the Human Rights Committee to place lawn signs on the Town Common for one week.

Motion: Mr. Handel moved that the Board ratify the decision of the Town Manager to allow the placement of “No Place for Hate” lawn signs on the Town Common for one week. Mr. Bulian seconded the motion. Unanimous: 4-0.

6:55 p.m. **Motion: Mr. Borrelli moved that the Board adjourn its meeting contemporaneously with the adjournment of Town Meeting. Mr. Bulian seconded the motion. Unanimous: 4-0.**

Note: The Annual Town Meeting adjourned for the evening at 11:00 p.m.

BOARD OF SELECTMEN

* MINUTES *

May 14, 2018

7:10 p.m. A special meeting of the Board of Selectmen was convened by Chair Daniel Matthews at the Needham Town Hall. Present were Mr. Moe Handel, Mr. Matthew Borrelli, Ms. Marianne Cooley, and Town Manager Kate Fitzpatrick. Mr. Bulian was not present.

Town Meeting Preparation – The Board discussed items on the Special and Annual Town Meeting Warrant. Mr. Matthews noted that the Moderator had determined that there was not sufficient basis to reconsider Article 28 – Appropriate for Emery Grover Feasibility Study.

7:15 p.m. **Motion: Mr. Borrelli moved that the Board adjourn its meeting contemporaneously with the adjournment of Town Meeting. Ms. Cooley seconded the motion. Unanimous: 4-0.**

Note: The Annual Town Meeting adjourned for the evening at 11:00 p.m.