BOARD OF SELECTMEN June 26, 2018 Needham Town Hall Revised Agenda

Note: Agenda subject to revision, start times are approximate and agenda items may be discussed at earlier or later times.

	6:45	Informal Meeting with Citizens One or more members of the Board of Selectmen will be available between 6:45 and 7:00 p.m. for informal discussion with citizens. While not required, citizens are encouraged to call the Selectmen's Office at (781) 455-7500 extension 204 in advance to arrange for an appointment. This enables the Board to better assure opportunities for participation and respond to citizen concerns.
1.	7:00	Set Water & Sewer Rates • Kate Fitzpatrick, Town Manager • David Davison, Assistant Town Manager/Finance
2.	7:10	Town Manager LED Project Public Safety Communications Update Town Manager's Report
3.	7:20	Board Discussion • Committee Reports
4.	7:30	Public Hearing-Town Meeting Start Time
5.	8:15	Planning Board Hearing on Public Safety Project

APPOINTMENTS

See Attached.

CONSENT AGENDA *=Backup attached

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1.	Approve the Notice of Experimental Traffic Regulation in accordance with the Needham Traffic Rules and Regulations Section 3-6 for A Street, Food Vendor Parking Only, East sideline of A street 80 foot section across from 40 A Street- Tuesday – Friday from 9:00 a.m. to 3:00 p.m.; and for 4 th Avenue Food Vendor Parking Only, West sideline of 4 th Avenue 50 foot section in front of 115-117 4 th Avenue- Tuesday – Friday from 9:00 a.m. to 3:00 p.m. for the period June 26, 2018 to July 26, 2018.
2.	Accept donations made to Needham Youth & Family Services to be used to sponsor the VAN program from the following: \$75 from Elizabeth Schneider, a Needham resident; \$25 from Robin Zucker, a Needham resident; and \$500 from Beth Israel Deaconess Hospital – Needham to sponsor the showing of "The Masks You Live in."
3.	Accept the following donations made to the Needham Community Revitalization Trust Fund for the Brenda Stark Celebration Bench: \$30 from Allchores LLC, \$50 from FASTSIGNS Needham, and \$600 from an Anonymous donor.
4.*	Approve Open Session minutes from May 3, 2018, and Executive Session minutes from

	June 12, 201	<u> </u>				
5.*	Approve a re Needham on	quest from the Charles July 4, 2018 from 5:30 the following department	a.m. to 11:00 a.m. Tl	he route of th	ne race has be	en
6.*	Advisor who	cial One Day Wines & hosted a Global Volun 00 p.m. to 7:00 p.m. T	teer Month Celebratio	n event on V	Vednesday, Jı	ine 20,
7.*	Mass Challer 2018 from 12	pecial One Day Wines on the pecial One Day Wines One Day Wines on the pecial One Day W	the end of the Pan Mas The event will be held	s Challenge	on Sunday A	ugust 5,
8.*	Pool and Rac from 6:00 p.1	pecial One Day All Alc equet to hold its Beers a m. to 9:00 p.m. The ev Avenue, Needham.	and Bags Cornhole To	urnament ev	ent on July 13	3, 2018
9.*	Water and Sewer Abatement Order #1257					
10.*	Approve a 2018 Class II Used Car Dealer License for Needham Service Center Inc. located at 1401 Highland Avenue, Needham.					
11.	Approve a request from New Garden, located at 45 Chestnut Place, to extend their hours to 1:00 a.m. on Tuesday, July 3, 2018.					
12.	Grant permis	sion for the following 1	residents to hold block	parties:		
Name	e	Address	Party Location	Party Date	Party Rain Date	Party Time
Robert Petitt 80 Robinwood Ave. 56-96 Robinwood Ave Rain Date Rain Date Rain Date Rain Date				n/a	3pm- 9pm	

Board of Selectmen Committee Member Reappointments 6/26/3018

Board of Selectmen Committee I	viember Reappointments 0/2	20/3018
Committee	Name	Term Exp
Board Of Appeals	Jonathan D. Tamkin	6/30/2021
Cable Television Advisory Board	Michael J. Greis	6/30/2021
Cable Television Advisory Board	Jonathan D. Tamkin	6/30/2021
Commission on Disabilities	Deborah Heller	6/30/2021
Commission on Disabilities	Elaine Saunders	6/30/2021
Commission on Disabilities	Dale Wise	6/30/2021
Commission on Disabilities	Barbara Moss	6/30/2021
Conservation Commission	Stephen Farr	6/30/2021
Conservation Commission	Alison G. Richardson	6/30/2021
Council of Economic Advisors	Peter Atallah	6/30/2021
Council of Economic Advisors	Ted Owens	6/30/2021
Council of Economic Advisors	Stuart B. Agler	6/30/2021
Council of Economic Advisors	Adam Block	6/30/2021
Council On Aging	Carol de Lemos	6/30/2021
Council On Aging	Daniel Goldberg	6/30/2021
Council On Aging	Lianne Relich	6/30/2021
Council On Aging	Gary Crossen	6/30/2021
Downtown Streetscape Working Group	Paul Good	6/30/2019
Downtown Streetscape Working Group	Gloria Greis	6/30/2019
Downtown Streetscape Working Group	Nelson Hammer	6/30/2019
Downtown Streetscape Working Group	Maurice P. Handel	6/30/2019
Downtown Streetscape Working Group	Bob Hentschel	6/30/2019
Downtown Streetscape Working Group	Dale Wise	6/30/2019
Golf Course Advisory Committee	Roy Cramer	6/30/2021
Golf Course Advisory Committee	Daniel Dain	6/30/2021
Historical Commission	Gloria Greis	6/30/2021
Historical Commission	Jeffrey Heller	6/30/2021
Human Rights Committee	Amelia Klein	6/30/2021
Human Rights Committee	Ashok Mehta	6/30/2021
Human Rights Committee	Jennifer Howard Schroeder	6/30/2021
Needham Cmt. Revitalization Trust Fund	Carol de Lemos	6/30/2021
Needham Cmt. Revitalization Trust Fund	Paul Good	6/30/2021
Needham Community Television Dev	1	
Corp	Arnold Goldstein	6/30/2021
Needham Community Television Dev	Michael J. Greis	6/30/2021
Corp Needham Community Television Dev	Michael J. Greis	0/30/2021
Corp	Jonathan D. Tamkin	6/30/2021
Norfolk County Advisory Board	Ronald Furman	7/31/2019
Registrars of Voters	Ann Cosgrove	6/30/2021
Solid Waste Disposal/Recycling Advisory	Jeffrey Heller	6/30/2021
Solid Waste Disposal/Recycling Advisory	Steve Rosenstock	6/30/2021
Town Counsel	David S. Tobin	6/30/2019
Traffic Management Advisory Committee	Rhain Hoyland	6/30/2021
Traffic Management Advisory Committee	Anthony L Delgaizo	6/30/2021
Traffic Management Advisory Committee	Stephen Delisi	6/30/2021
Youth Commission	Kevin Keane	6/30/2021



MEETING DATE: 06/26/2018

Agenda Item	Set Water and Sewer Rates
	Kate Fitzpatrick, Town Manager
22.07	David Davison, Assistant Town Manager/Finance

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED

The Board held a Public Hearing regarding the Sewer and Water Rates at its June 12, 2018 meeting. The Water and Sewer Rate Structure Committee voted to recommend the rate structure that was presented to the Board. The rate structure presented to the Board is a continuation of a phased approach with sewer rates. The decrease to the step two and step three regular water rates was done to help mitigate the impact of the increase to the sewer step rates on the average user. The rates are the same as discussed with the Board of Selectmen earlier in the month.

2. VOTE REQUIRED BY BOARD OF SELECTMEN

Suggested Motion: Move that the Board approve the proposed water and sewer rates identified on schedule below and that they be effective July 1, 2018; further that the Board approve a Septage Disposal fee of \$85.00 per 1,000 gallons.

Description	Current Rate	Proposed Rate	\$ Change
Basic Service Fee - Quarterly	\$15.00	\$15.00	
Basic Service Fee - Monthly	\$5.00	\$5.00	
Water - Regular			
Step 1	\$3.10	\$3.10	
Step 2	\$3.40	\$3.30	-\$0.10
Step 3	\$4.30	\$4.15	-\$0.15
Step 4	\$5.10	\$5.10	
Second Meter Fee - Quarterly	\$4.00	\$4.00	
Second Meter Fee - Monthly	\$1.34	\$1.34	
Water - Irrigation			
Step 1	\$5.10	\$5.10	
Step 2	\$5.50	\$5.50	
Step 3	\$6.10	\$6.10	
Step 4	\$8.10	\$8.10	
Basic Sewer Fee - Quarterly	\$9.00	\$9.00	
Basic Sewer Fee - Monthly	\$3.00	\$3.00	
Sewer			
Step 1	\$8.82	\$8.82	
Step 2	\$9.64	\$9.74	\$0.10
Step 3	\$10.40	\$10.51	\$0.13
Step 4	\$11.32	\$11.46	\$0.14
Carrier Bir I			
Septage Disposal			
Per 1,000 Gallons	\$85.00	\$85.00	

3. BACK UP INFORMATION

None



MEETING DATE: 6/26/2018

Agenda Item	LED Project	
Presenter(s)	Kate Fitzpatrick, Town Manager Tony Del Gaizo, Town Engineer	
	Carys Lustig, Director of A&F, Public Services	

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED

The Town Manager will recommend that the Board vote to approve the recommended 2700 kelvin LED light for local roads and the 3000 kelvin LED light for through streets for installation in 2018.

2. VOTE REQUIRED BY BOARD OF SELECTMEN

Suggested Motion: That the Board of Selectmen vote to approve the recommended LED installation including 2700 kelvin lights on local roads; and 3000 kelvin lights on through streets, as depicted below:

- Charles River Street entire length
- South Street Charles River Street to Great Plain Avenue
- Chestnut Street entire length
- Dedham Avenue entire length
- Great Plain Avenue entire length
- Central Avenue entire length
- High Rock Street entire length
- Marked Tree Road entire length
- Chapel Street entire length
- Highland Avenue entire length
- Greendale Avenue entire length
- Greendale Avenue High Street to Kendrick Street
- Broad Meadow Road Great Plain Avenue to Greendale Avenue
- Bird Street entire length
- Brookline Street entire length
- Webster Street entire length
- High Street entire length
- West Street entire length



- Kendrick Street entire length
- Hunting Road entire length
- Gould Street entire length
- Cedar Street entire length
- Hunnewell Street entire length
- West Street Central Avenue to Webster Street
- Forest Street entire length
- Brookside Road entire length
- Manning Street entire length
- Hillside Avenue entire length
- Rosemary Street entire length
- Nehoiden Street entire length
- Oak Street entire length
- May Street entire length
- Garden Street entire length
- 3. BACK UP INFORMATION ATTACHED
 - a. LED PowerPoint Presentation, 6/12/2018



our opinion by participating on the Town's LED Street Enlighten us with your opinion by

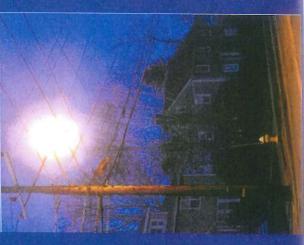
For More Information Please visit:

www.needhamma.gov/streetlight

LED v. HPS

Light Type Focuse	LED (proposed) Focused, directional	HPS
		General area lighting
Life Expectancy 10 years		5 years
Wattage 20		50
Lumens 2100		4000
Kelvins 3000		1900





Pilot/Survey

- Lowest Kelvin available & recommended by utility and installer during pilot – 3000K
- Selected two 3000 kelvin & one 4000 kelvin
- Installed in April Pilot May August
- All neighboring residents were notified with no complaints
- Publicized pilot and survey, 54 people responded

Location	Make	Model	Watts	Kelvins	Lumens
Stevens Rd.	Lumark	VRDN	20W	4000K	1932
Pinewood Rd.	Leotek	EC1	20W	3000K	2100
Eaton Rd.	Cree	XSPR	M61	3000K	1980
Coolidge Ave.	Sylvania	Lumalux	50W	1900K	4000

Analysis

, 10 m	130-17			
Lotal Survey Fe	Iotal Survey Population $(n = 55)$			
Location	Make/model	Average score (1	% of times selected	% of times selected
		is most preferred)	as 1 st or 2 nd favorite	as unfavorable
Pinewood Rd.	Leotek EC1	1.89	71.4%	20%
Eaton Rd.	Cree XSPR	2.31	%09	37.1%
Coolidge Ave.	Sylvania Lumalux	2.60	45.7%	31.4%
Stevens Rd.	Lumark VRDN	3.20	22.9%	%09
			52	
<i>Pilot Street Residents</i> $(n = 5)$	idents $(n=5)$		C 4	
Location	Make/model	Average score (1	% of times selected	% of times selected
	27	is most preferred)	as 1 st or 2 nd favorite	as unfavorable
Pinewood Rd.	Leotek EC1	1.60	100%	25%
Eaton Rd.	Cree XSPR	2.60	40%	75%
Coolidge Ave.	Sylvania Lumalux	2.80	40%	50%
Stevens Rd.	Lumark VRDN	3.00	20%	75%

Wellesley Implementation

- Differences
- Municipal light plant does not pay electric utility bills
- Wellesley is not eligible for any utility incentives on purchasing
- Needham pays for streetlights based on a tariff
- Stronger survey results, mailed out to every resident
- fixtures on non-main roads & 3000k fixtures on all other Chose quality of life considerations — went with 2700k
- 2700k fixture uses 20% more energy than 3000k fixture
- 2700k fixture costs 11% more than 3000k fixture
- Different fixture selection (Eaton Archeon) than Needham

Timing

- Funding approved at ATM May 2018
- Utility Incentive
- MAPC Grant installation must be completed by November
- Actions Required
- Select fixture
- Determine Shielding & Controls
- Publically bid award
- Award contract, order materials, and installation

Options/Considerations

- Stay with current Leotek EC-1 3000k heads that were chosen by survey, install shields and dimming capacity
- Explore option of installing combination 3000k and 2700k fixtures – reduce incentive & Increased cost
- a. Leotek EC-1 & select different 2700k fixture
- b. Find new make/model that comes in both temps
- i. Cree was less preferred based on survey
- 3. Do nothing, keep existing HPS until no longer maintainable.

If Option 2 – 3000k would remain on

throughways, collectors, commuter roads, and windy streets

BROAD MEADOW RD- GPA to Greendale Ave GREENDALE AVE- High St to Kendrick St SOUTH ST - Charles River St to GPA **CHARLES RIVER ST - Entire length GREAT PLAIN AVE - Entire length** MARKED TREE RD -Entire length GREENDALE AVE- Entire Length HIGHLAND AVE- Entire length **CHESTNUT ST - Entire length BROOKLINE ST -Entire length CENTRAL AVE - Entire length** HIGH ROCK ST- Entire length **DEDHAM AVE -Entire length** WEBSTER ST - Entire length **CHAPEL ST - Entire length BIRD ST - Entire length**

HIGH ST- Entire length

WEST ST - Central Ave to Webster St **HUNNEWELL ST- Entire length BROOKSIDE RD - Entire length** ROSEMARY ST – Entire Length NEHOIDEN ST – Entire Length MANNING ST - Entire Length HILLSIDE AVE – Entire Length KENDRICK ST- Entire length HUNTING-RD -Entire length GARDEN ST – Entire Length GOULD ST - Entire length FOREST ST- Entire length **CEDAR ST- Entire length** OAK ST - - Entire Length WEST ST - Entire length MAY ST – Entire Length



MEETING DATE: 6/26/2018

Agenda Item	Public Safety Communications Update
Presenter(s)	George Kent, Chair, PPBC Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The	Town Manager and Mr. Kent will provide an update on the public safety munications project.
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
Disc	ussion Only.
3.	BACK UP INFORMATION ATTACHED



MEETING DATE: 06/26/2018

Town Manager's Report	
Kate Fitzpatrick, Town Manager	
	•

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The	Town Manager will update the Board on issues not covered on the agenda.
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
3.	BACK UP INFORMATION ATTACHED
none	e



MEETING DATE: 6/26/2018

Committee Reports	
Board Discussion	

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
	rd members will report on the progress and / or activities of their Committee gnments.	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	
3.	BACK UP INFORMATION ATTACHED	
(Des	scribe backup below)	
None		



MEETING DATE: 6/26/2018

Agenda Item	Town Meeting Start Time
Presenter(s)	Public Hearing

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED

The Board will hold a public hearing to gather input from Town Meeting Members and interested parties regarding the possibility of changing the start time of Town Meeting to 7:00 p.m., including a possible trial implementation at the October 10, 2018 Special Town Meeting.

2. VOTE REQUIRED BY BOARD OF SELECTMEN

Discussion Only

- 3. BACK UP INFORMATION ATTACHED
 - a. Public Hearing Notice



TOWN OF NEEDHAM

TOWN HALL Needham, MA 02492-2669

TEL: (781) 455-7500 FAX: (781) 449-4569

TDD: (781) 455-7558

Public Hearing on Town Meeting Start/End Time

The Board of Selectmen will hold a public hearing on Tuesday, June 26, 2018, at 7:30 p.m. at the Needham Town Hall, 1471 Highland Avenue, to gather input from Town Meeting Members and interested parties regarding the possibility of changing the start time of Town Meeting to 7:00 p.m., including a possible trial implementation for the Fall Special Town Meeting, tentatively scheduled for October 10th.

A Town Meeting session that has historically started at 7:30 p.m. typically has been adjourned at 11:00 p.m. If the start time for Town Meeting was to change to ½ hour earlier - 7:00 p.m., - should the end time be moved ahead to 10:30 p.m.?

The Board seeks the input of Town Meeting Members and interested parties as it deliberates on these questions. The Town of Needham's form of government is called Representative Town Meeting. Please represent your opinion to the Board through either attending the public hearing or providing written input through email to selectmen@needhamma.gov or through the mail to: Board of Selectmen, c/o Needham Town Hall, 1471 Highland Avenue, Needham, MA 02492.



Agenda Item

Board of Selectmen TOWN OF NEEDHAM AGENDA FACT SHEET

MEETING DATE: 6/26/2018

| Planning Board Hearing on Public Safety Project

Pre	senter(s)		
1.	BRIEF DES	SCRIPTION OF TOPIC TO BE DISCUSSED	
	Board will re ic Safety Proje	ecess its meeting to attend the Planning Board hearing o	n the
2.	VOTE REQ	QUIRED BY BOARD OF SELECTMEN	
3.	BACK UP I	INFORMATION ATTACHED	
a	. June 26, 20	o18 Planning Board Agenda	



TOWN OF NEEDHAM, MA

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

500 Dedham Ave Needham, MA 02492 781-455-7500

PLANNING

NEEDHAM PLANNING BOARD

Powers Hall, Needham Town Hall
1471 Highland Avenue, Needham, Massachusetts

<u>Tuesday, June 26, 2018</u>

7:00 p.m.

- Decision: De Minimus Change: Major Project Site Plan Special Permit No. 2015-05: NBCBoston Real Estate, LLC, 160 Wells Avenue, Newton, MA, and Normandy Real Estate Partners, 99 Summer Street, Boston, MA Petitioners (Property is located at 89 A Street, 156 B Street, 189 B Street & 0 A Street, Needham, MA 02494).
- 2. Decision: Major Project Site Plan Special Permit No. 2018-06: Foodsmart, LLC d/b/a Eat Well, 946 Great Plain Avenue, Needham, Massachusetts, Petitioner. (Property located at 946 Great Plain Avenue, Needham, Massachusetts).
- 3. De Minimus Change: Major Project Site Plan Special Permit No. 2014-11: French Press, LLC, 45 Chapel Street, Needham, MA, Petitioner. (Property located at 74 Chapel Street, Needham, Massachusetts).
- 4. Request to discuss a self-storage facility use at 540 Hillside Avenue.
- 5. 7:45 p.m. De Minimus Change: Rockwood Lane Definitive Subdivision: Wayside Realty Trust, Chris Kotsiopoulos, Owner and Trustee, 36 Rockwood Lane, Needham, MA, Petitioner (current owners: Hillcrest Development, Inc., and Elite Homebuilders, LLC), (Property located at 36 Rockwood Lane and 5 adjacent parcels, Needham, MA, Assessors Plan No. 17 as Parcels 22, 23, and 24 and Plan No. 20 as Parcels 57, 60 and 61).
- 6. Request to release reduce surety: Rockwood Lane Definitive Subdivision: Wayside Realty Trust, Chris Kotsiopoulos, Owner and Trustee, 36 Rockwood Lane, Needham, MA, Petitioner (current owners: Hillcrest Development, Inc., and Elite Homebuilders, LLC), (Property located at 36 Rockwood Lane and 5 adjacent parcels, Needham, MA, Assessors Plan No. 17 as Parcels 22, 23, and 24 and Plan No. 20 as Parcels 57, 60 and 61).

7. Public Hearing:

8:15 p.m.

Major Project Site Plan Special Permit No. 2018-03: Town of Needham, 1471 Highland Avenue, Needham, MA, Petitioner. (Property located at 88 and 66 Chestnut, 89 School, 43 Lincoln Street, Needham, Massachusetts), regarding Police & Fire Headquarters. Please note: this hearing has been continued from the May 22, 2018 meeting of the Planning Board.

8:30 p.m.

Amendment to Major Project Site Plan Review No. 98-6: Town of Needham, 1471 Highland Avenue, Needham, Massachusetts, Petitioner, (Property located at Existing Municipal Parking Lot on Chestnut and Lincoln Streets, Needham, Massachusetts).

8:45 p.m.

Major Project Site Plan Special Permit No. 2018-04: Town of Needham, 1471 Highland Avenue, Needham, MA, Petitioner. (Property located at 707 Highland Avenue and 257 Webster Street, Needham, Massachusetts), regarding replacement of Fire Station 2. Please note: this hearing has been continued from the May 22, 2018 meeting of the Planning Board. (Includes continued hearing and request for additional Special Permit relief).

9:00 p.m.

Major Project Site Plan Special Permit No. 2018-05: Town of Needham, 1471 Highland Avenue, Needham, MA, Petitioner. (Property located at 28 Glen Gary Road, Needham, Massachusetts), regarding temporary location of Police & Fire Headquarters. Please note: this hearing has been continued from the May 22, 2018 meeting of the Planning Board.

- 8. Planning Board Appointment to Needham 2025 (N25) working group.
- 9. Minutes.
- 10. Correspondence.
- 11. Report from Planning Director and Board members.

(Items for which a specific time has not been assigned may be taken out of order.)

FUTURE DATES: Planning Board Meetings: July 10, 2018 (morning meeting), July 17, 2018, August 7, 2018, September 11, 2018, September 25, 2018, October 2, 2018, October 16, 2018, October 30, 2018, November 20, 2018, December 4, 2018, December 18, 2018.

BOARD OF SELECTMEN

* MINUTES *

May 3, 2018

8:00 a.m.

A joint meeting of the Board of Selectmen and the Planning Board was convened by Chair Daniel Matthews at the Needham Town Hall. Present were Mr. John Bulian, Mr. Moe Handel, Mr. Matthew Borrelli, Ms. Marianne Cooley, Assistant Town Manager/Director of Operations Christopher Coleman, and Town Manager Kate Fitzpatrick. Present for the Planning Board were Ted Owens, Paul Alpert, Marty Jacobs, Jeanne McKnight, Liz Grimes, and Director of Planning & Community Development Lee Newman.

Mr. Matthews updated the Planning Board on the Board of Selectmen's proposal to change the order of the marijuana-related articles, the proposal for a long range plan, the proposed deferral of the stormwater by-law to the fall, and the proposal to acquire 43 Lincoln Street. He noted that the Planning Board voted to withdraw the Chestnut Street zoning articles from the Special Town Meeting Warrant. He said that the Board of Selectmen is open to working with the Planning Board on up-zoning of the area.

Mr. Alpert stated that it is the Planning Board's position that the question of regulating marijuana is up to Town Meeting. If the zoning by-law doesn't pass and the Town is subject to challenge then so be it. He said eventually that subject will be settled in the courts. Mr. Jacobs said that if neither article passes the Planning Board intends to draft zoning for marijuana establishments. Mr. Owens said that he was comfortable with changing the order of the articles to have the zoning article proceed first. Mr. Alpert agreed and said that the articles should be discussed together. Ms. McKnight raised a concern about the current medical marijuana facility applying for a conversion to recreational use.

Ms. Grimes noted that it is important that the boards are together on this issue. Mr. Bulian said that he believes the General By-Law is sufficient, noting that he would have preferred to put the question to the voters. Ms. Cooley agreed that the boards need to be united at Town Meeting, although anyone can exercise the individual right to vote on the articles. Mr. Borrelli said he would support both articles. Mr. Matthews noted that the Board of Selectmen asked the Planning Board to draft the zoning article, and he will support it at Town meeting.

Motion: Mr. Handel moved that the Board recommend adoption of article 43 in the Annual Town Meeting Warrant. Mr. Borrelli seconded the motion. The motion carried 4-1 with Mr. Bulian voting no.

Mr. Owens said that the Planning Board will continue to study the Chestnut Street area and would like to bring the concept back to Town Meeting as soon as possible in a different form.

Motion: Mr. Bulian moved that the Board vote to withdraw Article 13 (Long Range Plan) and Article 51 (Stormwater) from the Annual Town Meeting Warrant. Ms. Cooley seconded the motion. Unanimous: 5-0.

Motion: Ms. Grimes moved that the Planning Board meeting be adjourned. Mr. Alpert seconded the motion. Unanimous: 5-0. The Planning Board left the meeting.

The Board discussed the upcoming meeting that has a light agenda.

Motion: Mr. Handel moved that the May 8, 2018 meeting be cancelled. The motion was seconded by Mr. Bulian. Unanimous: 5-0.

9:00 a.m. Motion: Mr. Handel moved that the meeting be adjourned. Mr. Borrelli seconded the motion. Unanimous: 5-0.



Town of Needham, Massachusetts Road Event Form

INTERNAL US	SE ONLY
DPW	√ Police
Fire	OTM
Z Park & Red	2
PFD	Paid

TYPE OF EVENT: (check all that apply)	3	
X RUN □ WALK	☐ BICYCLE ☐ MOTORCYCLE	
Name of Event:	Name of Organization:	
Charles Liver YMCA Independence Pay 5K	Chales River YMCA	
Has this event been conducted in other Towns in the past? ☐YES ☐NO	If yes, name of Town and date:	
Has this event been held in Needham in	If yes, are you repeating the same route as	
the past? XYES NO	in prior year(s)? YES NO	
Organization Mailing Address: 863 breat Plain Ave, Weedham, MA 02492 Organization is Not-for-Profit		
Organization Billing Address (if Police De		
863 Great Plain Ave, Needham MA 02492		
Primary Contact: Contact Title:		
Dan Chambers Heathy Living Director		
Contact Address:		
863 breat Plain Are Needham, MA 02492		
Contact Phone (Day):	Contact Phone (Cell):	
781-465-2570	781-752-5749	
Contact Email:		
dehambers Q veneabosta, org		

Event Date(s):	Date Expected to be in Needham:
7/4/18	7/4/18
Earliest Time Expected in Needham:	Latest Time Expected in Needham:
£.05	
5:30acn	11:00 am
Number of Expected Participants:	Number of Expected Spectators at Peak
700	Time: /00
Are participants charged a fee?	YES NO
Estimated Number of Vehicles:	What type of Parking is required:
25	Nine; use of library paking lot
Describe Parking Plan, include where par length of time expected to be parked:	
Staff i Vendors will part in library parting (. +	
Participants & spectators - extre of parting, not affecting porcede of	walk from home or had side street
Are event organizers available to meet	
with members of the Town to plan event?	any road closures (subject to police
ŬYES □NO	review)? XYES NO
What will be done in case of inclement weather?	
lace will go on as planned	
Will neighborhoods be impacted by parking and traffic?	
Yes	
What activities are planned for the start of the race (if in Needham)?	
Community businesses will be vendoring & music will be playing	
What activities are planned for the end of	- · · · · · · · · · · · · · · · · · · ·
Award Ceremny ? parade	

What facilities are needed for the start of t	he race (if in Needham)?
Bathrooms will be used in Chin	ch ceross from library
What facilities are needed for the end of th	
Bathrons will be used in	Church
Once the event begins, how long will it tak	e to complete the event?
2 hours	
Are signs requested to post at the start of the race? At the end of the race? Are signs requested for along the route?	Yes at start, finish is along soute
Will volunteers be placed along the route?	Yes
Will you be using a sound system? (includes music) If yes, please describe where and when it will be used.	Yes, A Shot/firsh, bebre i after ace
Will there be any food served? (contact Needham Health Dept: 781-455-7500 x262)	Yes
Will portable toilets be used? List locations.	No
Will hydration stops be set up along route? If yes, please include these on route plan.	Yes
If the event takes place after dark, what is the plan to meet lighting needs?	NA
What safety measures are being made for participants and spectators? What are plans for handling first aid and medical emergencies?	We will have still is BID still down First the
Does the event take place during commuter times?	No; Holday
Is school in session during the event? Will school drop off or pick up be impacted by the event?	No; Holiday
Are businesses open during the time of the event?	No; Holiday
Does the route pass any business that might be impacted by the event? (e.g. funeral homes, markets, restaurants)	No; Holiday

Are there any churches/houses of worship located along the event route? Will church/house of worship services take place during the event?

What is the plan to handle trash?

No; Holoday

Please return the completed application and attachments to the Office of the Town Manager, Needham Town Hall, 1471 Highland Avenue, Needham, MA 02492:

- event route map (include map and text of route, parking plan, volunteer placement)
- application fee (\$25 events that start and end in Needham; \$50 event passes through Needham)
- certificate of insurance

PLEASE NOTE:

For Road Events scheduled more than 4 months out from application receipt date, a soft hold will be placed on the date, but final approval will not be granted until under the 4 month window. This is due to unforeseen conditions which may impact this event.

Trash will be put in dumpsters at thuch is remains and attachments to the Office of the Town will be and Avenue, Needham, MA 02492:

Ext of route, parking plan, volunteer with YMA

Race starts at 1132 Highland Ave, Needham, MA

Turns right onto Rosemary Street

- Volunteer support at Highland/Rosemary intersection
- Volunteer suport at Hillside/Rosemary intersection

Turns left onto Nehoiden Street

Volunteer support at Rosemary/Nehoiden intersection

Turns left onto May Street

- Volunteer support at Nehoiden/May intersection
- Water stop at May/Garden intersection
- Volunteer support at May/Highland intersection

Turns left onto Webster Street

- Water stop at 594 Webster Street
- Volunteer support at Webster/Rosemary intersection
- Volunteer support at Webster/West/High intersection (stop light)
- Volunteer support at Alfreton/Webster intersection

Turns left onto Mark Lee Street

Volunteer support at Webster/Mark Lee

Turns right onto Alfreton Road

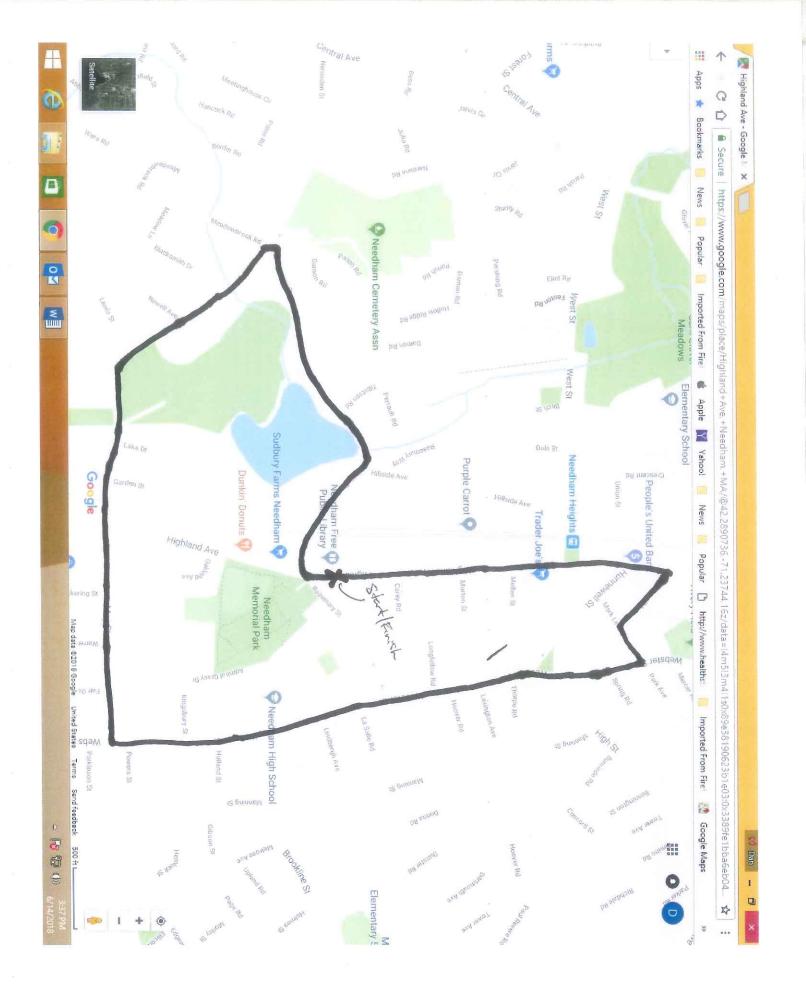
Volunteer support at Mark Lee/Alfreton

Turns left onto Highland Ave

• Volunteer support at Highland/Alfreton intersection

Race finishes at 1132 Highland Ave, Needham, MA

• Parking will be at Library parking lot and side streets; others will walk from residences



amouted states

ONE DAY SPECIAL LICENSE TOWN OF NEEDHAM BOARD OF SELECTMEN EVENT INFORMATION SHEET

(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	MAXWELL SPARR
Event Manager Address	400 1st AVENUE, NEEDHAM, MA
Event Manager Phone Number	857 - 320 - 0426
Organization Representing (if applicable)	TRIPADVISOR
Is the organization (if applicable) you are representing non-profit? If	☐ Non-profit ☐ For profit ☐ Proof of non-profit status is attached
so, please attach proof of non-profit status.	Form of Proof:
Name of Event	GVM CELEBRATION Global Volunteer Hour
Date of Event	6/20/18
License is for Sale of: Wines & Malt Beverages Onl	
All Alcoholic Beverages (for	
Requested Time for Liquor License	
Are tickets being sold in advance for	this event? YES \$ /per ticket X NO
Is there an admission fee for this eve	nt?
Are you using dues collected to purch	nase alcohol for this event?
How many people are you expecting	at this event? 750
Name & address of event location. P	lease attach proof of permission to use this facility.
TRIP ADVISOR - 40	O 1st AVENUE, NEEDHAM, MA
Who will be serving the alcohol to yo	
RESTAURANT ASSOC	, beer and/or wine must have completed in the past three
years an appropriate Massachusetts	alcoholic beverages server-training program. Please state
below who will be serving alcohol, be	er and/or wine and attach proof of their training (certificate).
(For example, will guests be served a	be the manner in which alcohol will be served to your guests. clook or will they need to purchase it from the bar?) Please of the event facility with liquor delivery plan.
RAD TO CONSTRUCT	
☐ I understand that the alcohol put	rchased for this event must be purchased from a licensed
wholesaler/importer, manufacturer,	farmer-winery, farmer-brewery or special permit holder and
purchase alcoholic beverages from	wholesalers. (A person holding a Section 14 license cannot a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))
Event Manager Signature:	Date: 6/18/18
	/ //

e-mailed 6/21/18

TOWN OF NEEDHAM BOARD OF SELECTMEN EVENT INFORMATION SHEET

(Please complete and attach event flyer or other information.)

	LIERD DE SELECTMEN	
Event Manager Name	Leslie J. Laputz	
(Name that will appear on license)	2018 JUN 20 P 2: 11	
Event Manager Address	77 Fourth Ave.	
Event Manager Phone Number	Needham, MA 02494 781-910-8165	
Dvent Munager i none rumber	/61-910-0105	
Organization Representing (if applicable)	PanMass Challenge	
Is the organization (if applicable)	x Non-profit For profit	
you are representing non-profit? If	Proof of non-profit status is attached	
so, please attach proof of non-profit	Form of Proof:	
status.		
Name of Event	PanMass Challenge	
Date of Event	August 5, 2018	
License is for Sale of:		
x Wines & Malt Beverages On		
All Alcoholic Beverages (for	The state of the s	
Requested Time for Liquor License	FROM: 12:00pm TO:3:00pm	
Are tickets being sold in advance for	this event? YES \$ /per ticket x NO	
Is there an admission fee for this event? YES \$ /per ticket x NO		
Are you using dues collected to purchase alcohol for this event? YES x NO		
How many people are you expecting at this event? 700		
Name & address of event location. Please attach proof of permission to use this facility.		
Babson College		
231 Forest St., Babson Park, MA		
Who will be serving the alcohol to yo Two Tip Certified Servers	ur guests?	
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three		
years an appropriate Massachusetts	alcoholic beverages server-training program. Please state	
below who will be serving alcohol, be	er and/or wine and attach proof of their training (certificate).	
, and a second of the second o		
Jennifer Adams, Jude Farrer		
Please use the space below to describ	e the manner in which alcohol will be served to your guests.	
(For example, will guests be served alcohol or will they need to purchase it from the bar?) Please		
attach floorplan (can be hand drawn) of the event facility with liquor delivery plan.		
Each rider pays a registration fee that provides them with food, beverage and lodging at the		
Hub Sites. The fee is \$250 for the Two-day Ride and \$150 for the One-day. Guest may		
purchase one-day meal tickets for \$15. Anyone 21 or older, with a registration or meal ticket		
can be served beer.		
x I understand that the alcohol purchased for this event must be purchased from a licensed		
wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and		
that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))		
Event Manager Signature: Date:		
P/ 1 Lt		
	6/18/2018	

paid \$25 emailed ulzılır

ONE DAY SPECIAL LICENSE TOWN OF NEEDHAM BOARD OF SELECTMEN EVENT INFORMATION SHEET

(Please complete and attach event flyer or other information.)

	OARD OF SELECTMEN
Event Manager Name	SUSAN BANEZ
(Name that will appear on license) Event Manager Address	2010 JUN 21 P 12: 31
	Is Wland Road Needham, MA 624
Event Manager Phone Number	3 Upland Road Needham, MA G24 cell-215-606-7212
Organization Representing (if applicable)	Needham Pool and Racquet Club
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	 ✓ Non-profit ☐ Proof of non-profit status is attached Form of Proof:
Name of Event	Beers and Bags Cornhole Tourname
Date of Event	July 13, 2018
License is for Sale of: Wines & Malt Beverages Only All Alcoholic Beverages (for Requested Time for Liquor License	
Are tickets being sold in advance for	this event? YES \$ 25/per ticket NO
Is there an admission fee for this eve	nt? YES \$ /per ticket \[\] NO
Are you using dues collected to purch Portion of admission +	nase alcohol for this event? XYES NO ce will be used for purchase of alcohol at this event?
How many people are you expecting	at this event? 15
Name & address of event location. P	lease attach proof of permission to use this facility.
	redham, MA 02494, Proof of permission
Who will be serving the alcohol to yo	our guests?
2 Bartender	VS
years an appropriate Massachusetts below who will be serving alcohol, be	l, beer and/or wine must have completed in the past three alcoholic beverages server-training program. Please state eer and/or wine and attach proof of their training (certificate).
Michael Berardi	Kathleen Carland
(For example, will guests be served a attach floorplan (can be hand drawn	be the manner in which alcohol will be served to your guests. alcohol or will they need to purchase it from the bar?) Please of the event facility with liquor delivery plan. Served alcohol from the bar.
I understand that the alcohol pur wholesaler/importer, manufacturer, that I have received a current list of	rchased for this event must be purchased from a licensed farmer-winery, farmer-brewery or special permit holder and wholesalers. (A person holding a Section 14 license cannot a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04)) Date:

Water Sewer Billing System Town of Needham Adjustment Form

DEPARTMENT OF PUBLIC WORKS

cc: TOWN ACCOUNTANT, WATER AND SEWER SUPERINTENDENT TOWN TREASURER AND COLLECTOR

WHEREAS the appropriate divisions of the Department of Public Works have submitted to you the following commitment(s) on the dates listed below for the collection of water, sewer revenue and

WHEREAS certain inadvertent error(s) were made in said commitment(s), it is hereby requested that you abate these particular account(s) in the amount(s) stated below.

-\$121.50 Water Sales:

\$0.00 Water Irrigation:

\$0.00

-\$303.00 Water Admin Fees Sewer Sales:

Transfer Station Charges:

Total Abatement:

1257

Order #:

Read-and Approved:

-\$424.50

\$0.00

Assistant-Director of Public Works

Director of Public Works

For the Board of Selectmen

6/26/18 Date:

10

Town of Needham Water Sewer Billing System Adjustment Form

												ついこのこうし
Prepared	ğ		Customer	Location	Street		Irrigation	Domestic				Last Read
, , , , , ,	Last Name	First Name	#0	苎	Number	Street Name	Water	Water	Sewer	Total	Reason	Y/N
DR	DR Reijhach	.lames	29383	4886	96	Bradford Street	\$0.00	-\$18.60	-\$16.44	-\$35.04	ACC	z
39	Council of Aging (1)	(1)					\$0.00	-\$102.90	-\$286.56	-\$389.46	COA	z
	•											
									Total:	-\$424.50		

ALSO, LET THIS SERVE AS AUTHORIZATION TO ABATE ANY PENALTY OR INTEREST WHICH HAS ACCRUED DUE TO THE NON-PAYMENT OF AMOUNTS AS STATED ABOVE.

<u>Legend:</u> O.I. = O.I. re; TWN = Towr		ading slower than inside meter causing large bill when inside meter is read.	n Project caused damage to private property
σ =	end:	ading slow	own Project caused damage to

EC = Extenuating Circumstances Equip = Equipment Malfunction UEW = Unexplained water loss ACC = Accidental Water Loss BP = Billing Period beyond 100 days COA - Council on Aging

For Cale	ndar Year:	2018
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TOWN OF NEEDHAM APPLICATION/RENEWAL FOR CLASS II LICENSE

The undersigned hereby applies for a Class II License in the Town of Needham, in accordance with the provisions of the Statutes relating thereto:

see at the provisions of the statutes relating thereto:
Name of Applicant (must be an individual): JACQUES A SARKIS
Name of Business: NEEDHAM Service Center Inc
If Business is a Corporation / Corporate Name and Officers: NEEDHAM Service Center
OFFICER JACQUES SARKIS President
If Business is not a Corporation, Name of Owner:
Address of Establishment: 1401 Highland AVE Needhan MA 02492
Mailing Address, if different from Establishment:
Email Address: black Jack 63 @ Warzon . Not
Telephone Number: 508-400-5698 Fax Number: 781-444 1390 Signature of Applicant: Date: 6-13-18
 To be returned with completed application: M.G.L. Ch. 140 Sec 58 (1) requires applicant to obtain a bond and continue in effect a surety bond payable in the amount of \$25,000.00 to the Town of Needham. This bond must be returned with completed application. A certificate of insurance showing evidence that the applicant has workers' compensation insurance must be included with this completed application. A completed current Motor Vehicle Dealer Certification Form must be included with this application.
Pursuant to M.G.L. Ch. 62C, Sec. 49A:
I certify under penalties of perjury that I, to my best knowledge and belief, have read and am in compliance with the contents of M.G.L. Chapter 62C, Section 49A (on reverse side of this application). Signature of Applicant (Mandatory) By Corporate Officer (If applicable)
Either a Social Security Number or Federal Identification Number Must Be Supplied The applicable of

This License will not be issued unless this certification clause is signed by the applicant.



TOWN OF NEEDHAM

MOTOR VEHICLE DEALER CERTIFICATION FORM

Class II License

This is to certify that I received a copy of MA General Law, Chapter 90, Section 7N 1/4 and have access to repair facilities (named below) which are in accordance with Regulation 16.02 of the Regulations of the Registry of Motor Vehicles pertaining to specifications for repair facilities.

NEEDHAM Service center INC DISTA Name of Used Car Business: NEEDHAM Service and Auto. SAles
Location of Business: 1401 Highland AVE Needham, MA 03492
Signature of individual owner or corporate officer:Date: _6-12-18
Name of Repair Facility: NEEDHAM Service Center TMC
Location of Repair Facility: 1401 Highland AVE Medham, MA 02492
License Number of Repair Facility: 1/3830
Owner of Repair Facility: TACQUES SARKIS
Telephone Number of Facility: 781-444-5100 600-508-400-5698