

ARTICLE_____ ESTABLISHMENT OF PROCEDURES COMMITTEE OF TOWN MEETING, AND THE DEFINITION OF ITS DUTIES.

To see if the Town will vote to amend Article 1 of its General By-Laws by adding at the end thereof the following new Sections:

“SECTION 1.16. PROCEDURES COMMITTEE OF THE TOWN MEETING.”

1.16.1 There shall be a Procedures Committee of the Representative Town Meeting

consisting of seven members who shall be appointed by the Moderator as provided herein. Each member so appointed shall be a member of said Town Meeting, elected to represent the voters of a precinct thereof, and shall not be an at-large member of such Town Meeting.

Each member of the Committee shall serve for a term of three years, or if it so occurs sooner, until the effective date of a new division of the Town into precincts required by the State Election laws. Of the members of the Committee originally appointed under this by-law, and of the members of the Committee first appointed following a re-division of the Town into new precincts as aforesaid, the Moderator shall designate two members to serve for a one year term, two members to serve for a two year term, and three members to serve for a three year term. If a member of the Committee shall cease to be a member of the Representative Town Meeting, he or she shall cease to be a member of the Committee; and the Moderator shall appoint another qualified member of the said Town Meeting to complete the term of the Committee member being replaced. Vacancies on the Committee may be filled at any time by a qualified appointee designated by the Moderator.

1.16.2

The Procedures Committee shall provide a continuing oversight of the business, conduct and procedures of the Town Meeting, and of the level of attendance thereat of Town Meeting Members, and other matters which pertain to Town Meeting. It shall make such recommendations in respect thereto to the Moderator and/or the Town Meeting as to ways and means of improving Town Meeting

procedures, operations and attendance, as said Committee deems appropriate. The Committee shall review, and shall report to the Town Meeting its recommendations relative to all Warrant Articles proposing amendments to Article 1 of the General By-Laws, and all Articles proposing changes in Town Charter provisions pertaining to the membership, organization, procedures and committee structure of the Town Meeting.

1.16.3

The Moderator may assign to the Procedures Committee such tasks in relation to the conducting of the Town Meeting, as he or she deems helpful to the management of the Town Meeting, on his or her behalf, and under his or her direction.

1.16.4

With the approval of the Moderator, the Procedures Committee shall establish, and may from time to time amend, rules governing the orderly and responsible distribution of printed or duplicated materials to Town Meeting Members at sessions of the Town Meeting. Town agencies having an interest in, or responsibility for, warrant articles awaiting Town Meeting consideration shall provide their relevant reports or other materials pertaining to such Warrant articles to Town Meeting Members prior to the Town Meeting session which is to consider the same.

1.16.5

The Procedures Committee shall promote compliance by Town Meeting Members with the Code of Conduct set forth in Section 1.17; and it may, with the approval of the Moderator, initiate, and assist others in initiating, programs encouraging and better facilitating attendance by Town Meeting Members at sessions of the Town Meeting.

SECTION 1.17. TOWN MEETING MEMBER CODE OF CONDUCT

1.17.1

This Town Meeting Member Code of Conduct shall serve as a guideline by which Town Meeting Members shall maintain and strengthen the Town Meeting.

Town Meeting Members shall strive to be regular and prompt in the attendance at all sessions of the Annual and Special Town Meetings held during the terms of office for which they have been elected. They shall undertake to educate themselves regarding the form, conduct and administration of the government of the town, and the rules governing the conduct of Town Meeting. They shall seek to inform themselves to the greatest extent possible with respect to all issues that come before the Annual Town Meeting or Special Town Meetings.

Town Meeting Members shall conduct themselves in accordance with the rules established for the conduct of the Town Meeting, shall demonstrate fairness, courtesy, and respect for the opinions and positions of their fellow Town Meeting Members, and shall otherwise perform their duties and responsibilities in such a manner as to reflect credit upon the legislative and appropriating body of the town.;

or take any other action relative thereto.